



**STATED MEETING OF SESSION
New Hope Presbyterian Church (EPC)**

Tuesday: March 26, 2019 (6pm- RM 212)

Minutes

Session (Elders)

Teaching Elders:		Pastor Eddie Spencer	P	Pastor Stu Austin	P
Class of 2019		Class of 2020		Class of 2021	
Carlton Anderson	P	Paul Amazeen	P	Bill Ashton	P
Scott Connell	P	David Carpenter	P	Steve Boutelle	P
Jason Harre	P	Bill Enslen	P	Al Frees	P
John Nord	P	Art Hunkins	P	Randy Hincks	P
Bill Roeder	P	Pat Mehaffie	P	Jeannie Martin	P
Kathy Scharlau	EA	Signe Pagel	P	Alice Stanley	P
Chuck Knox (Treasurer)	P	Steve Shimp (Guest)	P	Gregg Meserole (Guest)	P
Jim Clark (Staff)	P	Ed Harger (Staff)	P	Quorum:	Yes
P=Present, EA= Excused Absence, UA=Unexcused Absence					

- A. Opening Prayer:** by Pastor Eddie
- B. Clerk of Session Report:** Art Hunkins
 - 1. **MSC (Bill A./Alice S/Unanimous)** to approve the January (Jan 22nd), February's (Feb 26st) Session Minutes and Special Congregational Meeting Minutes (March 17th) as presented. (See attachments)
 - 2. Correspondence: None
 - 3. Communion was held on Sunday, March 3rd
 - 4. RptMS01- Membership Status Report for February **was accepted by consensus** (See attachment).
 - 5. Review Rpt09H- "Session Approval Needed for Removal" (Final removal will be done sometime in the Fall). **MSC (Scott C/Pat M/Unanimous)** to remove 3 individuals from this list (Rpt09H), thus making them active again.
 - 6. **MSC (Pat.M/Bill E./Unanimous)** to send Dave Carpenter, Jeannie Martin and Art Hunkins as Commissioners to the May Presbytery Meeting in Puerto Rico.
- C. Status and Recommendation from our Scout Troop:** Steve Shimp (See attachment)
Steve gave a very positive update on the Scout troop 193 which is sponsored by NHP.
After some discussion, it was MSC (Bill A/Art H./Unanimous) to accept Steve's recommendation for NHP to sponsor a new girl's troop (this troop also comes under the umbrella of Scouts U.S.A.)
- D. Auxano Leadership Status:** John N. and Jim C. noted that things are moving along with the committee and that there will be more Session and Congregational involvement within another month or so.
- E. Finance Ministry Report:** Chuck Knox/Randy Hincks
 - 1. Financial Reports: Chuck K. Chuck noted that as of the moment, the Lord's people have been good and that the cash flow is just over into the black
- F. Personnel Committee report- Scott C.**
 - 1. **After much discussion, it was MSC (Art H/Al F./Unanimous)** to accept the recommendation for the revised Job Description of Family Ministry Coordinator (see attachment).
 - 2. Note: for point of clarification. Any New or Updated Job Descriptions need to be recommended by the Personnel Committee to Session for their final approval.
- G. Other Council/Ministry Status Updates and/or Reports:**
 - 1. Youth and Student Ministries report: Jim Clark. Jim gave a very encouraging report on their

- trip to visit Elena in Tanzania. (See attachment)
2. Children Ministries report: Debbi Norris (see attachment)
 3. Mission/Outreach Council minutes: Daniel Meade (see attachment)
 4. Deacon's Minutes:(see attachment)

H. Old Business;

1. After much discussion, it was **MSC (Dave C./Steve B./Unanimous)** to adjust the distribution as per attachment.
2. Property Committee (Scott C.).
 - a. After much discussion, it was **MSC (Al F./John N./unanimous)** to stay with the original recommendation for 4 newly installed door locks (see attached recommendation).
 - b. Proposed recommendation to build additional cabinets was tabled. A final decision will be made at next month's Session meeting (see attachment).
3. Status on NHP updated Constitution and By-Laws. The committee on reviewing the NHP Constitution and By-laws in moving along. They are also waiting for the Auxano committee to complete their work in order to see what its impact will be on the By-laws.

I. New Business:

1. **MSC (Art H./Jason H./Unanimous)** to accept Pastor's Eddie recommendation to move Communion from the 1st Sunday in April (April 7th) to Maundy Thursday (April 18th)
2. **MSC (Jason H./Bill E./Unanimous)** to accept the recommendation that the last 8 am Service will be held on Easter Sunday, April 21st
3. Pastor Eddie introduced us to Gregg Meserole. Gregg may be handling some of the responsibilities until a new Associate Pastor is called and hired. More information will be coming before Session at next month's meeting.

J. Tabled Items:

1. Status on: A policy and/or guideline on handling investments (Tabled until further notice).

Meeting was adjourned with prayer by David C.

Submitted in His Name
Pastor Eddie, Moderator
Art Hunkins, Clerk of Session

Next Month's Session meeting will be held on Tuesday, April 23rd at 6:00 PM – Room 212.
Don't forget our pre-session prayer time at 5:30pm.

New Hope Presbyterian Church of SWFL, Inc.

Balance Sheet

As of February 28, 2019

03/25/19

Cash Basis

	Feb 28, 19
ASSETS	
Current Assets	
Checking/Savings	
11001 · Busey Operating	215,557.81
11005 · Finemark Checking	349,292.24
11009 · Petty Cash	200.00
Total Checking/Savings	565,050.05
Total Current Assets	565,050.05
Fixed Assets	
13001 · Leasehold Improvements	23,062.49
13003 · Office Equipment	48,969.44
13005 · Music/Sound Equipment	44,236.33
13101 · Land Acquisition	2,451,549.32
14101 · Pre-Project Capital Costs	146,401.37
15101 · New Building Costs	7,720,447.97
19101 · Accumulated Depreciation	-72,739.56
Total Fixed Assets	10,361,927.36
TOTAL ASSETS	10,926,977.41
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20001 · Accounts Payable	-11,452.35
Total Accounts Payable	-11,452.35
Other Current Liabilities	
22001 · Federal Tax Payables	377.22
22002 · FICA/Medicare Payables	-177.22
22101 · Retirement/IRA Payable	401.17
Total Other Current Liabilities	601.17
Total Current Liabilities	-10,851.18
Long Term Liabilities	
24001 · Capital Building Mortgage	824,413.90
Total Long Term Liabilities	824,413.90
Total Liabilities	813,562.72
Equity	
30001 · General Fund	310,108.81
31001 · Amortized Capital Reserve Fund	40,000.00
31201 · Operational Contingency	12,389.00
31301 · Land/Facilities/Equip/Furnish	9,537,628.46
31401 · Campus Debt Reduction Fund	43,239.66
32001 · Worship Fund	
32101 · Worship/Music Fund	1,390.98
32201 · Organ Fund	53,012.18
32301 · Memorial Fund	1,545.00
Total 32001 · Worship Fund	55,948.16
33001 · Preschool Fund	199.63
34001 · Kid's Ministry Fund	
34101 · Kids Ministry General	6,915.97
34201 · Kids Sunday AM Offering	83.46
34301 · Kids Special Projects/Events	54.92
34501 · Kids Camp KidJam	4,702.00
Total 34001 · Kid's Ministry Fund	11,756.35

New Hope Presbyterian Church of SWFL, Inc.

03/25/19

Balance Sheet

Cash Basis

As of February 28, 2019

	Feb 28, 19
35001 · Student Ministry Fund	
35101 · Student Ministry General	2,334.29
35201 · Student Events	1,897.62
35202 · Student Projects	268.35
35301 · Student Retreat	-4,532.04
35401 · Student MS Trip	-660.81
35402 · Student HS Trip	-3,277.33
35411 · Student Trip Scholarship	4,153.89
Total 35001 · Student Ministry Fund	183.97
36001 · Adult Class Funds	
36101 · Adult JOY SS Class Fund	43.00
36102 · Adult New Community Class	2,580.42
Total 36001 · Adult Class Funds	2,623.42
36201 · Womens Ministry Fund	
33330 · Women Ministry General	1,321.76
36211 · COF World Mission	977.77
36212 · COF Deborah Circle	291.38
36213 · COF Hannah Circle	83.60
36214 · COF Lois Circle	152.07
36215 · COF Rebekah Circle	435.24
36231 · Womens Retreat Registrations	450.93
36232 · Womens Retreat Donations	399.23
Total 36201 · Womens Ministry Fund	4,111.98
36301 · MOPS Fund	
36311 · MOPS AM	12,387.72
36321 · Moms @ Night	2,542.88
36331 · MomsNext AM	2,883.66
Total 36301 · MOPS Fund	17,814.26
37001 · Missions Fund	
37101 · Local Ministries General	1,432.36
37111 · Local Colonial Elementary	-650.29
37121 · Local Brittany Apartments	1,286.67
37131 · Local Dunbar Booster Club	5,462.62
37141 · Local Dream Center	200.00
37301 · Supporting Ministry Fund	3,012.61
37311 · Supporting Edwards Scholarship	1,465.00
37321 · Supporting Mission Kid Care	375.00
37501 · Outreach Ministry Fund	21,096.75
37511 · Outreach ECHO	70.00
37521 · Outreach Edwards-NSMI	650.00
37700 · Mission Trips Fund	
37701 · DR 2018.12	-5,724.08
37702 · Tanzania 2019	-1,463.84
Total 37700 · Mission Trips Fund	-7,187.92
37711 · Mission Trips Scholarships	1,705.76
37801 · Mission Projects	18,000.00
Total 37001 · Missions Fund	46,918.56
38011 · Care & Compassion Fund	21,784.04
38201 · Single Moms Ministry	4,200.00
38901 · Memorial Garden Perpetual Care	32,421.62
39999 · Miscellaneous Fund	-611.39
Net Income	-27,301.84
Total Equity	10,113,414.69
TOTAL LIABILITIES & EQUITY	10,926,977.41

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New Hope Presbyterian Church of SWFL, Inc.
Profit & Loss Budget vs. Actual General Fund
February 2019

03/25/19

Cash Basis

	<u>Feb 19</u>	<u>Budget</u>	<u>Jan - Feb 19</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
40000 · General Budgeted Income	157,239.40		294,504.22		
40011 · Interest Income	474.05		1,002.84		
42000 · Worship	310.00		485.00		
44100 · Kids Ministry	272.10		850.85		
45000 · Student Ministries	294.05		294.05		
46000 · Adult Ministry	500.00		1,694.00		
46200 · Womens Ministry	0.00		866.00		
46500 · Mens Ministry	309.39		2,696.39		
46800 · Hospitality	325.00		729.00		
51000 · Missions	791.00		871.00		
58100 · Caring Ministries	0.00		590.00		
Total Income	<u>160,514.99</u>		<u>304,583.35</u>		
Expense					
62000 · Worship/Music	1,908.11	0.00	6,579.01	20,300.00	20,300.00
63000 · Christian Education	4,878.83	0.00	16,788.96	106,700.00	106,700.00
66800 · Hospitality/Fellowship	1,465.90	0.00	2,892.54	11,800.00	11,800.00
70000 · Missions & Outreach	29,749.62	0.00	35,145.83	202,500.00	202,500.00
78100 · Care Ministries	2,917.48	0.00	5,627.39	28,100.00	28,100.00
78500 · Deacons	255.87	0.00	515.11	2,950.00	2,950.00
79000 · EPC Support	4,124.09	0.00	7,790.75	48,000.00	48,000.00
88000 · Facilities & Campus	14,195.74	0.00	27,878.44	202,900.00	202,900.00
88500 · Administration	12,062.27	0.00	26,054.22	150,350.00	150,350.00
89001 · Mortgage Principal and Interest	14,000.00	0.00	28,000.00	168,000.00	168,000.00
90000 · Personnel	81,229.42	0.00	174,612.94	1,164,241.00	1,164,241.00
Total Expense	<u>166,787.33</u>	<u>0.00</u>	<u>331,885.19</u>	<u>2,105,841.00</u>	<u>2,105,841.00</u>
Net Ordinary Income	<u>-6,272.34</u>	<u>0.00</u>	<u>-27,301.84</u>	<u>-2,105,841.00</u>	<u>-2,105,841.00</u>
Net Income	<u><u>-6,272.34</u></u>	<u><u>0.00</u></u>	<u><u>-27,301.84</u></u>	<u><u>-2,105,841.00</u></u>	<u><u>-2,105,841.00</u></u>

4:25 PM

03/25/19

Cash Basis

New Hope Presbyterian Church of SWFL, Inc.
Profit & Loss Budget vs. Actual General Fund
February 2018

	<u>Feb 18</u>	<u>Budget</u>	<u>Jan - Feb 18</u>	<u>YTD Budget</u>	<u>Annual Bud...</u>
Ordinary Income/Expense					
Income					
40000 · General Budgeted Income	147,079.95	164,313.00	285,216.34	330,816.00	1,991,668.00
40011 · Interest Income	57.90		128.37		
42000 · Worship	310.00		550.00		
44100 · Kids Ministry	2,450.00		3,383.00		
45000 · Student Ministries	137.43		137.43		
46000 · Adult Ministry	450.00		1,097.00		
46200 · Womens Ministry	207.00		1,710.00		
46500 · Mens Ministry	39.00		1,824.00		
46800 · Hospitality	394.00		788.00		
Total Income	<u>151,125.28</u>	<u>164,313.00</u>	<u>294,834.14</u>	<u>330,816.00</u>	<u>1,991,668.00</u>
Expense					
62000 · Worship/Music	2,505.58	2,354.16	4,662.27	4,208.35	22,750.00
63000 · Christian Education	3,992.71	9,554.22	11,178.70	18,933.46	98,500.00
66800 · Hospitality/Fellowship	1,335.53	1,608.34	3,029.52	2,516.67	12,300.00
70000 · Missions & Outreach	8,569.01	12,229.17	16,961.53	22,083.32	200,000.00
78100 · Care Ministries	116.03	6,508.33	368.46	6,766.67	28,100.00
78500 · Deacons	0.00	200.00	47.37	500.00	2,500.00
79000 · EPC Support	1,709.06	1,783.33	3,292.39	3,566.67	23,000.00
88000 · Facilities & Campus	17,340.45	15,474.98	26,427.40	30,949.99	191,700.00
88500 · Administration	7,037.64	9,554.14	13,569.89	21,608.31	128,950.00
89001 · Mortgage Principal and Interest	14,000.00	14,000.00	28,000.00	28,000.00	168,000.00
90000 · Personnel	89,705.04	89,576.99	166,289.99	190,164.95	1,113,968.00
Total Expense	<u>146,311.05</u>	<u>162,843.66</u>	<u>273,827.52</u>	<u>329,298.39</u>	<u>1,989,768.00</u>
Net Ordinary Income	<u>4,814.23</u>	<u>1,469.34</u>	<u>21,006.62</u>	<u>1,517.61</u>	<u>1,900.00</u>
Net Income	<u><u>4,814.23</u></u>	<u><u>1,469.34</u></u>	<u><u>21,006.62</u></u>	<u><u>1,517.61</u></u>	<u><u>1,900.00</u></u>



New Hope Presbyterian Church (EPC)

RptMS01- Monthly Membership Statistics for: February 2019

Active Membership as of the Beginning of Month		997
New Members this Month	22	
Membership (Unadjusted)		1019

Membership Removals for the Month

Members Deceased this Month	1	
Members Transfer Out this Month	0	
Members- Session has Approved to Remove	0	
Total Removals for this Month		-1

**** Total Active Members as of the End of Month 1018 ****

Active Affiliates as of the Beginning of Month		33
New Affiliates this Month	2	
Affiliates (Unadjusted)		35

Affiliate Removals for the Month

Affiliates Deceased this Month	0	
Affiliates Transfer Out this Month	0	
Affiliates- Session has Approved to Remove	0	
* Total Removals for this Month		0

**** Total Active Affiliates as of the End of Month 35 ****

***** Total Active Membership: 1,053 *****

New Hope Presbyterian Church (EPC)

RPT09G- Adjustments to Membership (ELI) For Month of: February 2019

		Membership Dates		
		Start	End	
AA13	Brand, Dave	2/10/2019		New Member this Month
AA13	Dietrich, Elaine	2/10/2019		New Member this Month
AA13	Dolenc, Cheryl	2/10/2019		New Member this Month
AA13	Dowell, Laura	2/10/2019		New Member this Month
AA13	Empie, Kristine(Kris)	2/10/2019		New Member this Month
AA13	Fahnlander, Beth	2/10/2019		New Member this Month
AA13	Flanagan, Brian	2/10/2019		New Member this Month
AA13	Flanagan, Robin	2/10/2019		New Member this Month
AA13	Hart, Brandy	2/10/2019		New Member this Month
AA13	Hester, Tina	2/10/2019		New Member this Month
AA13	Johnson, Elizabeth	2/10/2019		New Member this Month
AA13	Judson, Ed	2/10/2019		New Member this Month
AA13	Kaparos, Marjorie	2/10/2019		New Member this Month
AA13	Kennedy, Maggie	2/10/2019		New Member this Month
AA13	Kerkesner, Becky	2/10/2019		New Member this Month
AA13	McKinney, Mark	2/10/2019		New Member this Month
AA13	Paull, Sandra	2/10/2019		New Member this Month
AA13	Romero, Carmen	2/10/2019		New Member this Month
AA13	Schultz, Jim	2/10/2019		New Member this Month
AA13	Schultz, Sandi	2/10/2019		New Member this Month
AA13	Shirk, David	2/10/2019		New Member this Month
AA13	Shirk, Evelyn	2/10/2019		New Member this Month

* Total Catg: 22

AR20	Senopole, Jim	8/24/1997	2/16/2019	Member Deceased on: 2/16/2019
* Total Catg: 1				

BA13	Carr, Larry	2/10/2019		New Affiliate this Month
BA13	Carr, Sally	2/10/2019		New Affiliate this Month

New Hope Presbyterian Church (EPC)

RPT09G- Adjustments to Membership (ELI) For Month of: February 2019

Membership Dates

Start End

* Total Catg: 2

** End of Report **

SANCTUARY DOOR LOCK IMPROVEMENTS

February 26, 2019

Background

There are four (4) existing exterior doors in the Sanctuary Building that have privacy lock type hardware (manual operated deadbolt). These doors are: Choir Room, Kitchen, and the East and West side doors.

Current Situation

The access control of these doors are not tied into the Control System. If someone was to exit through one of these doors, it does not lock itself! There have been many occasions where Staff has found the doors in the unlocked position throughout the day and in the morning after evening events.

Solution

As done on all of the doors in the CE building last year, installed the Magnetic Locks "Mag Locks" with the Controller for timed access control.

Proposed expense - \$11,850 for the furnishing and complete installation of new DSX Control Panel w/ hardware, Mag Locks, Emergency Exit Buttons, Readers, wiring, labor & equipment

Recommendation:

Property Council does Recommend Approval of this solution and the funding to be drawn from the Capital Improvement account. And as of Feb. 25th, the Deacons have also recommended approval.

Enclosed: Proposal from Schultz Low Voltage Systems dated 1/14/19

Schultz Low Voltage Systems

11220 Metro Parkway
 Suite 21
 Fort Myers, FL 33966

Estimate

Date	1/14/2019
Estimate #	2430
P.O. No.	

Name / Address
New Hope Presbyterian Church 10051 Plantation Road Fort Myers, FL 33966

Phone #	Fax #
239-432-9099	239-466-6945
E-mail	
slvs@slvs-fla.com	

Item	Description	Qty
	New Hope - Add 4 card readers and magnetic locks to Sanctuary	
1042PKG	2 Door; 1-1040E, 1-1040CDM, 1-1040PDP	1
1042	Two door intelligent I/O controller	1
SW15028	150W 27V Lock Power Supply	1
12VBATTER	12v, 7 AH battery	3
CL2MC1806/16S-6	CL2R 18/6 SHLD BLUE 1M'RL	750
CL2MC1802/16M	18/2 Stranded	750
WG-11091109	22/8 STR JKT Gray	750
SP-1	Fire Rated Sleeve	3
HU-5355AGN00	HID Prox 8" Reader	4
Parts	1200 LB maglock with timer	4
T-REX-LT	Req to Exit PIR W/O	4
SN-EEB2	Emergency Exit Button, single gang, 30 sec timer	4
Labor 09	Installation of new DSX panel, cabling, & devices; install cabling between new panel in Sanctuary to existing panel in main building	1
	NOTES: 1) Fire alarm drop-outs for maglocks to be provided by others 2) Quote assumes cables may be run on red iron to eliminate need for j-hooks 3) All work to be performed during normal business hours (M-F, 7:00AM - 3:30PM)	

EC-13005139 Thank you for your business! (239) 432-9099 PLEASE BE SURE TO ISSUE P.O. WHEN ORDERING	Subtotal	\$11,850.00
Authorized Signature:	Date:	Sales Tax (0.0%)
		\$0.00
	Total	\$11,850.00

March 6, 2019

From Steve Shimp

To: Session

RE: Status on NHP Boy/Girl Scout troop #193

Steve Shimp, Chartered Partner Representative for New Hope's Boy Scout of America program reporting on two items.

1. An update on the activities and accomplishments of our Boy Troop BSA Troop 193.

Troop 193 BSA has 35 boys in it with 25 typically at each weekly meeting. On average about 150 merit badges are earned each year, twelve Scouts have reached the coveted Eagle Scout rank in the last three years, and seven more are anticipated this year. Troop 193 camps 7 or 8 times a year, goes to summer camp with typically 25 boys, and does 4 or 5 service projects per year. Over 15 adults are actively involved in supporting Troop 193.

2. A progress report on our new Girl Troop BSA that is in formation, approval of which is needed from Session.

Our newly chartered Girl Troop BSA, Troop 272, has eight girls to start. All are ages 11 or 12 and hail from two different middle schools, Dunbar and Cypress Lake. Two of our Founding Scouts attend New Hope. Our troop 272 committee has five committed adults including our Scoutmaster. Our troop committee chairman is an Eagle Scout who is Wood Badge trained. New Hope's Troop 272 will be the first Fort Myers Girl Troop BSA and the third in Southwest Florida Council. Their first camp out is scheduled for May 18th at New Hope lakefront site!

As a Chartered Partner BSA, New Hope is engaging our youth in leadership, character, and life skills training that will serve them and their communities for their lifetime.

Date: March 26, 2019 (Session Meeting)

From: Approved by Session

RE: Final Allocation of the 2018 Funds which are over and above the Operating Reserve sitting in the NHP Checking Account

Item	Description	Recommended Amount from Finance Ministry	Comments
1	Amortized Capital Reserve Fund	10,000	
2	Operational Contingency	19,000	This would bring it back up to the \$40K level originally OK by Session
3	Presbytery Church Planting	25,000	
4	Missions	8,000	
5	Debt Reduction	86,000	
8	Other	14,000	Already Authorized
	Total	162,000	

**New Hope Presbyterian, Mission Council Minutes
February 11, 2019**

Members Present: Daniel Meade, Ken Seim, Jim Mayer, Olivia Myers, Bill Ashton, Jim LaRue, Bob White

Members Absent: Veronica Towe

Guests: Robin Flanagan, Bruce Wilson, Marilyn Cox (attending as an advocate for Bruce).

1. Ken called the meeting to order at 6:03

2. For our devotion, Daniel lead a discussion about “The Sending Church”. For our next 8 months we will use this book for our devotional study. Copies of “The Sending Church” were distributed to the council.

3. Prayer requests:

- **Bodens:** in Lebanon their language learning, Erin has a cold/flu.
- **Digins:** Making preparation for training in the next six weeks, Nate is getting married, Car accident.
- **Echo:** Gabe and Elizabeth are going to Thailand. Billy and Matt are getting settled in and new interns are being chosen, Bri has seizures and is pregnant.
- **Variety:** More things for the closet, and more workers.
- **City Gate:** Cook had to leave because of other commitments and many new staff starting tomorrow.

4. NHP Member Presentation: Bruce Wilson – Pioneers.

- He will provide training for missionaries. And developing PROpel.
- PROpel provides short term service opportunities for people that are working/retired and are not called to live abroad. It allows people to use their skills to help the people.
- Total salary is \$80,000 Bruce has to raise \$50,000.
- The council is asked to pray about this for further discussion at our next meeting.

5. Old Business

- a. Council minutes from Oct, Nov, Dec, and Jan 2019 were reviewed and approved with 2 corrections. 1.) incorrect word sever should have been serve in the Jan minutes, and 2.) Jim Mayer’s name was misspelled in the Dec and Jan minutes.
- b. The Griffin’s are going to be the missionaries highlighted in April.
- c. Ken needs to get with Brad because the money is not adding up and he is not sure from which account the van for We Care was paid.
- d. Daniel revisit the idea of Liaisons and their role with missionaries.
- e. Ongoing needs/requests
 - i. Natalia- She is set financial thanks to her home church and ECHO. She does need our prayers.
 - ii. Finns- They need approximately \$10,000 to cover the cost of living and travel in the Chicago area for the next few months as they prepare for the birth of their child.
JIM LARUE made a motion to give them \$2,000
BOB WHITE 2nd
passed unanimously
 - iii. Tanzania Trip- Jim Clark has started to fundraise, the cost for the 4 people traveling is about \$7,000 (\$1,800 per person). Airline tickets have been purchased.
JIM MAYER made a Motion to give them \$2,000
2nd by JIM LARUE
Passed unanimously

6. New Business

a. Weinman Visit feedback-

- Encouraging Weinman (or others) to invite people to come to the events we host, think about what they cannot eat over there. Taylor the council meal towards what the missionaries do not have or get often. Interview format created by council and have a map of where they are from.

b. Partner needs/requests-

- Colonial elementary takes the 5th graders to Legoland and they want \$500 to help with the cost.
Motion to give Colonial \$500 made by: Jim Larue
2nd by Olivia Myers
Passed Unanimously

7. Next meeting will be held on Monday, March 11, 2019, at 6:00 pm. Devotional (The Sending Church, pages 1-12) & prayer leader: Jim LaRue

8. Closing prayer by Ken. The meeting ended at 7:45



10051 Plantation Rd, Fort Myers, FL 33966 | 239-274-1230 | www.NewHopeFortMyers.org

Job Title: Family Ministry Coordinator

Purpose / Job Summary

This position provides overall support within the Family Ministry department with a focus on developing relationships among incoming and existing New Hope families.

Key Areas of Accountability

- Construct a connections strategy specifically for Family Ministry to bring visitors and regular attendees towards membership and a growing spiritual relationship with Christ.
- Develop and implement a strategic plan for vibrant, sustainable discipleship in Family Ministry, specifically aimed towards parents/guardians.
- Coordinate events with specific strategy for family, marriage, and multi-generational experiences to build strong connections within the church family.
- Work in conjunction with the Family Ministry Director to build a unified process for recruiting, training, and keeping volunteers at a sustainable commitment level.
- Create relationships among staff and church family and provide insight to gauge which avenues and approaches are most effective for Family Ministry and New Hope as a whole.
- Attend staff and ministry team meetings, worship functions, and pastoral care in coordination with the Family Ministry team or as assigned by the lead pastor

Performance Standards

- Exhibit teamwork and cooperation with Family Ministry leaders.
- Formulate a discipleship roadmap, communicate and execute strategy.
- Work independently and prioritize in a fast-paced environment.
- Communicate effectively to enhance the leadership and reputation of New Hope church and to advance the Gospel.
- Collaborate with staff on programs and activities that encourage faith-nurturing relationships among the families and between the generations within the congregation.
- Demonstrate multi-tasking abilities and organized projects, plans, and details.
- Exhibit exceptional people skills to lead, communicate, and support others.

Classification

- This position is part-time and exempt, calling for an estimated 28 hours per week.
- The status is temporary and will be reviewed on or before December 31, 2019, for the purpose of determining future status.

Date March 26, 2019

To: NHP Session

From: Personnel Council

RE: Informational Item: Family Ministry Coordinator

Upon receiving the request from our Sr. Pastor and Director of Family Ministry for the creation of a new position to assist with the ever-growing Family Members with our congregation. The Personnel Council has evaluated and approved the inclusion of the following position "Family Ministry Coordinator".

This position provides overall support within the Family Ministry department with the focus on developing relationships among incoming and existing New Hope families.

This position is part-time and exempt, calling for an estimated 28 hours per week. The status is temporary and will be reviewed on or before December 31, 2019, for the purpose of determining future status.

This position will report to the Director of Family Ministry.

The position is to be filled by Michelle Myers who has held the position of New Member Coordinator.

Please see attached Job Description.

IMPROVEMENTS

March 26, 2019

Background:

As the activities of our Church continue to grow the need for improvements continue to be recognized. During the initial design and budget process of the Facility, the priority / emphases was directed towards building area / square footage. After three plus years as We continue to grow, develop, and establish activities specific needs arise to accommodate.

Current Situation

This is the same issues as the November 21, 2018 request for built in cabinet in CE Room 209 (see attached photo).

Currently the ministries using 206 are Sunday School Classes, Missions, English Speaking Classes, Brittany Outreach, and others. There are currently several metal cabinets of different sizes and folding tables along the wall where proposed built-in cabinets were designed.

Solution

The solution proposed is for the counter and cabinets in classroom # 206. This is a proposal to utilize our existing space more efficiently and to serve all who want to use it. As per the original design intent. A lower full-length counter top with cabinets & drawers below and upper cabinets in the designed space. The estimated cost is \$4,195 and the Missions Ministry has offered to contribute \$ 1,000. The existing furnishing will be used elsewhere in the Facility.

This cabinet is larger than in # 209, adding a double 7' pantry in lieu of a single. The cost for room # 209 was \$ 3800.

Recommendation:

Property Council does Recommend Approval of this solution and the funding to be drawn from the Capital Improvement account.

Enclosed: Proposal dated 3/4/19 w/ diagram and photo of # 209



8207 Katanga Ct.
 Fort Myers, FL 33916
 1-239-332-7977

PROPOSAL

DATE
3/4/2019

PROPOSAL SUBMITTED TO
NEW HOPE PRESBYTERIAN CHURCH 10051 PLANTATION ROAD FORT MYERS, FL. 33966

JOB NAME & LOCATION
CLASS ROOM 206

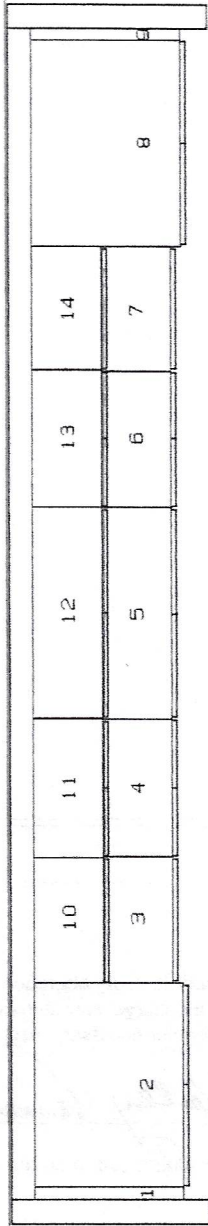
DESCRIPTION	TOTAL
1- SET OF CABINETS FOR CLASS ROOM WITH PLY-MICA COUNTER TOPS (NO LOCKS)	
EURO/STYLE/PER SKETCHES- ALL PLY-MICA CONSTRUCTION	4,195.00
NOTE: WHITE GRASS TYPE DRAWERS. HARDWARE- 4" CTR BRUSHED PULLS	
INCLUDES TAX, DELIVERY AND INSTALLATION	

Terms: Payment due upon completion of work, or any portion thereof. Please pay by invoice.
 All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

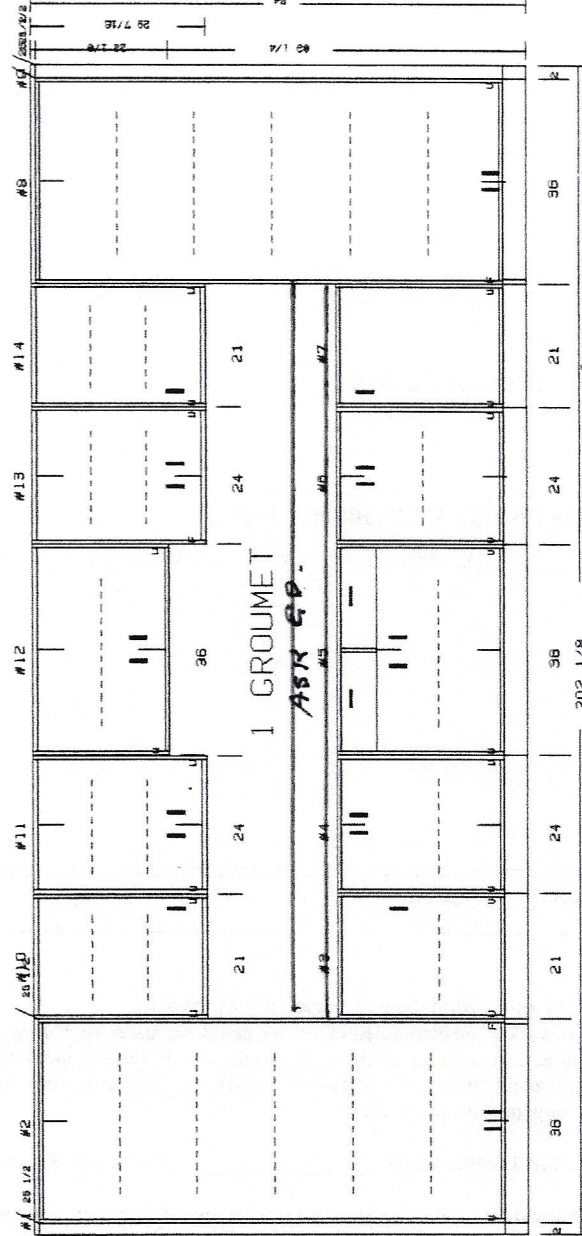
Note: This proposal may be withdrawn by us if not accepted within _____ Authorized Signature *Kelly Combs*

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. SIGNATURE _____

Date of Acceptance _____



CH NA



NOTE DRAWERS WHITE GRASS

Regency Custom Cabinets, Inc.	
Dwg Title	NEW HOPE ROOM 206
Size	Dwg Number
A	
Date	Rev
Mar 01, 2019	
Sheet	of



#209

February 26, 2019 **Update March 26, 2019***

Background

There are four (4) existing exterior doors in the Sanctuary Building that have privacy lock type hardware (manual operated deadbolt). These doors are: Choir Room, Kitchen, and the East and West side doors.

Current Situation

The access control of these doors are not tied into the Control System. If someone was to exit through one of these doors, it does not lock itself! There have been many occasions where Staff has found the doors in the unlocked position throughout the day and in the morning after evening events.

Solution

As done on all of the doors in the CE building last year, installed the Magnetic Locks "Mag Locks" with the Controller for timed access control.

Proposed expense - \$11,850 for the furnishing and complete installation of new DSX Control Panel w/ hardware, Mag Locks, Emergency Exit Buttons, Readers, wiring, labor & equipment

Recommendation:

Property Council does Recommend Approval of this solution and the funding to be drawn from the Capital Improvement account. And as of Feb. 25th the Deacons have also recommended approval.

Enclosed: Proposal from Schultz Low Voltage Systems dated 1/14/19 & *3/4/19

***UPDATE:** As requested by Session at the Feb. 26, 2019 Meeting " what would the cost be to include the Sanctuary Front Doors ?"

- The Estimate from Schultz dated 3/4/19 is \$ 8,240. – this would include the additional Mag Locks, card reader pads, Emergency Exit Button, cabling, etc. for the three (3) front double doors and the single door across from the restroom.
- Summary – total Estimated cost for all Sanctuary exterior door is \$ 20,090.

Schultz Low Voltage Systems

11220 Metro Parkway
 Suite 21
 Fort Myers, FL 33966

Estimate

Date	3/4/2019
Estimate #	2450
P.O. No.	

Name / Address
New Hope Presbyterian Church 10051 Plantation Road Fort Myers, FL 33966

Phone #	Fax #
239-432-9099	239-466-6945
E-mail	
slvs@slvs-fla.com	

Item	Description	Qty
	New Hope - Add 1 card reader and 4 magnetic locks to Sanctuary glass doors	
1042	Two door intelligent I/O controller	2
CL2MC1806/16S-6	CL2R 18/6 SHLD BLUE 1MRL	100
CL2MC1802/16M	18/2 Stranded	400
WG-11091109	22/8 STR JKT Gray	400
SP-1	Fire Rated Sleeve	3
HU-5355AGN00	HID Prox 8" Reader	1
Parts	1200 LB maglock with timer	4
T-REX-LT	Req to Exit PIR W/O	4
SN-EEB2	Emergency Exit Button, single gang, 30 sec timer	4
Labor 09	Installation of new DSX controller cards, cabling, & devices; program & test	1
<p>NOTES:</p> <p>1) Fire alarm drop-outs for maglocks to be provided by others</p> <p>2) Quote assumes cables may be run on red iron to eliminate need for j-hooks</p> <p>3) All work to be performed during normal business hours (M-F, 7:00AM - 3:30PM)</p> <p>4) Reduce price \$400 if done in conjunction with estimate #2430</p>		
EC-13005139 Thank you for your business! (239) 432-9099 PLEASE BE SURE TO ISSUE P.O. WHEN ORDERING		Subtotal \$8,240.00
Authorized Signature:		Date:
		Sales Tax (0.0%) \$0.00
		Total \$8,240.00

Schultz Low Voltage Systems

11220 Metro Parkway
 Suite 21
 Fort Myers, FL 33966

Estimate

Date	1/14/2019
Estimate #	2430
P.O. No.	

Name / Address
New Hope Presbyterian Church 10051 Plantation Road Fort Myers, FL 33966

Phone #	Fax #
239-432-9099	239-466-6945
E-mail	
slvs@slvs-fla.com	

Item	Description	Qty
	New Hope - Add 4 card readers and magnetic locks to Sanctuary	
1042PKG	2 Door; 1-1040E, 1-1040CDM, 1-1040PDP	1
1042	Two door intelligent I/O controller	1
SW15028	150W 27V Lock Power Supply	1
12VBATTER	12v, 7 AH battery	3
CL2MC1806/16S-6	CL2R 18/6 SHLD BLUE 1M'RL	750
CL2MC1802/16M	18/2 Stranded	750
WG-11091109	22/8 STR JKT Gray	750
SP-1	Fire Rated Sleeve	3
HU-5355AGN00	HID Prox 8" Reader	4
Parts	1200 LB maglock with timer	4
T-REX-LT	Req to Exit PIR W/O	4
SN-EEB2	Emergency Exit Button, single gang, 30 sec timer	4
Labor 09	Installation of new DSX panel, cabling, & devices; install cabling between new panel in Sanctuary to existing panel in main building	1
	NOTES: 1) Fire alarm drop-outs for maglocks to be provided by others 2) Quote assumes cables may be run on red iron to eliminate need for j-hooks 3) All work to be performed during normal business hours (M-F, 7:00AM - 3:30PM)	

EC-13005139 Thank you for your business! (239) 432-9099 PLEASE BE SURE TO ISSUE P.O. WHEN ORDERING	Subtotal	\$11,850.00
Authorized Signature:	Date:	Sales Tax (0.0%)
		\$0.00
	Total	\$11,850.00

February 25, 2019

Deacons present- Sue Bova, Chris Bundschu, Judy Clarke, Candy Engelman, Christine Glatz, Doug Keno, Carolyn Melton, Steve McKinnon, Lynn Moll, Kathy Orkowski, Jill Ritterbusch, Mindy Rutherford, Alan Staffon, Jan Zylstra

Unable to attend - Sharen Anderson, Al Cason, John Hoving, Marlys Norve, Sandra Raak

Stu Austin opened the meeting with prayer.

Opening comments - Moderator Doug Keno welcomed everyone to the meeting and thanked those who helped with the 2 memorial services this last month. Jan Zylstra and Christine Glatz were wished happy birthday. Doug will share the deacon birthday list for those of us who would like to have it.

Minutes approval - The minutes of the January meeting were approved. They will now be sent to the New Hope website.

Treasurer's report – Steve McKinnon reported YTD we have spent \$259.24 for memorial service supplies.

Our discussion book for 2019 is The Joy of Encouragement by David Jeremiah. The first chapter is “What the World Needs Now.” God created us for love and Jesus said our love for God and for our neighbor is the fulfillment of all the law of God. We are surrounded by people who want to hear they are loved and needed. At New Hope we reach out and touch members and let them know they are loved and not forgotten. The cards of caring ministry, delivering flowers, giving a prayer shawl are a few of the things we do here at New Hope to love on our people. Little things mean a lot and sending a card or a phone call lets members know we care about them and love them. We reach out to others with God’s love by His spirit.

In March read the second chapter “Everybody is Somebody.”

Old Business

Each of us last month signed up for a ministry team or two. We received a ministry team updated list. We also received an updated deacon list for our binders.

Thank you to Lynn Moll and the Cards of Caring group who provided cards for the deacon's card encouragement ministry.

New Business

Property council falls under the Deacon responsibilities. We were asked to approve 2 items before they go before the session.

1. New lights are needed in the choir loft over the bell ringers area. Lights can be retro-fitted to fixtures already in the ceiling. Deacons approved the cost of \$3,750.
2. Mag locks are needed for safety and security on the sanctuary doors, the choir room door, and the kitchen door. In the past these doors have been left unlocked. With the mag locks they will lock automatically. Deacons approved \$11,850 for this new lock system.

4 Score brunch

Invitations are being printed this week and will be mailed out. This is an all hands on deck event for the deacons on March 28 from 10 am - noon. Deacon spouses are also encouraged to attend and help host this event.

Approximately 100 muffins will be needed for the brunch. Contact Judy Clarke if you will be willing to make muffins.

If anyone knows of a need for a hospital bed please contact Sandra Raak.

Deacons are reminded to send out their encouragement cards for the month of March.

Prayer groups

Al Cason has requested prayer for his father-in-law and family.

Also the second Saturday of the month from 9:30-11:30 there is a monthly New Hope prayer meeting. All deacons are encouraged to attend for all or part of this time.

We broke into prayer groups and then dismissed. Our next meeting will be March 25 at 7:00 pm.

Respectfully submitted,

Jill Ritterbusch

Ministry Reports:

Two memorial receptions were held in February.

February 5 Vic Estoye attendance 150

February 21 Jim Senopole attendance 50

Meals to Bless has provided meals for the Connells in January and February.



New Hope Blood Drive 2019

Committee report for Deacon mtg on 2.25.19

Yearly Goal: We have had our 1st of 5 blood drives for 2019 with a total of 17 units of blood collected resulting in 17% of the committee goal of 100 units for 2019.

Results of the February 10, 2019 Blood Drive:

Seventeen units of blood were collected. There were 21 Donors (occasionally some units are not usable for various reasons), of those four were 1st time donors * for New Hope's Blood Drive. Those donating:

Joy Bloodworth, Marilyn Dano*, Daniel Dobson, Tommy Dudley, Jerry Elliott, Christine Glatz*, Jim Glatz, Brandy Hart*, Shaun Henderson, Carol Hodes, Warren Jalving, Nancy Jeffers, Terry Marsh, Jerry Mounts, Bill Prather, Sandra Raak, Beth Schultz, Bruce Schultz, Emily Slobodzian*, Jane Volker, Jan Zylstra

Lynn Moll's Cards for Caring team created thank you cards for the February donors with a red & white heart theme in honor of Valentines Day.

Thank you to Mandy Carter, Publication Editor for announcing and listing the donors participating in the Blood Drives in the New Hope "Advance".

Thank you to Shawn Gearhart, Webmaster for adding the 2019 Blood Drive dates to the New Hope web site.

Volunteers helping the morning of the February 10th Blood Drive were Al Cason, Terry Marsh & Sandra Raak. Terry also coordinated the installation and removal of the Blood Drive posters in the adult class rooms.

The next Blood Drives is: May 5, 2019 from 8:15 am-1 pm

The dates for the five 2019 Blood Drives: Feb. 10, May 5, July 21, Sept. 15 and Nov. 24.

Respectfully submitted,

Sandra Raak