



**STATED MEETING OF SESSION  
New Hope Presbyterian Church (EPC)**

**Tuesday: July 23, 2019 (6pm- RM 212)  
Minutes**

**Session (Elders)**

Teaching Elders:		Pastor Eddie Spencer	P		
Class of 2019		Class of 2020		Class of 2021	
Carlton Anderson	P	David Carpenter	P	Bill Ashton	EA
Scott Connell	P	Bill Enslin	P	Steve Boutelle	P
Jason Harre	P	Art Hunkins	EA	Al Frees	P
John Nord	EA	Pat Mehaffie	P	Randy Hincks	P
Bill Roeder	P	Signe Pagel	P	Jeannie Martin	P
Kathy Scharlau	EA			Alice Stanley	EA
Bob Welsh (Guest)	P	Craig Martin (Guest)	P	Chuck Knox (Treas)	P
				Quorum:	Yes
P=Present, EA= Excused Absence, A=Unexcused Absence					

1. Opening prayer: David Carpenter
2. Clerk of Session Report:
  - a. **MSC (Anderson/Harre/unanimous)** to approved Session Minutes for June as presented.
  - b. Pat Mehaffie has resigned his role on the Hospitality Committee.
  - c. **MSC (Mehaffie/Hincks/unanimous)** to approve the membership status report as presented.
  - d. Special Presbytery Meeting – August 24 – Randy Hincks withdrew his name as attendee. **MSC (Connell/Anderson/unanimous)** to approve Bob Welsh and Art Hunkins as attendees to the special presbytery meeting.
  - e. October Retreat/Presbytery meeting – **MSC (Harre/Frees/unanimous)** to approve elders Bill Enslin , David Carpenter, Bill Ashton and Art Hunkins as attendees of the Retreat/Presbytery meeting.
  - f. Status report on confirmation of Pastor Gregg Meserole – Eddie Spencer questioned the title “Interim Assistant Pastor” and referred this item to the Personnel Council for follow-up while waiting for a reply from the Presbytery Ministerial Committee.
3. Search Committee (Craig Martin)
  - a. There are currently two very viable candidates. The Committee met with one candidate and his family the week of July 14. The second candidate will be meeting

with the Committee the week of July 28. It is anticipated that one of these candidates will be recommended at the Committee's August 6 meeting.

4. Personnel Council (Scott Connell, Bill Enslin)

a. Daniel Mead Resignation

- i. MSC (Carpenter/Anderson/unanimous) to ratify the decision the elders made at an informal meeting of elders on July 15 to support the decision of the Personnel Council to ask for the resignation of Daniel Meade. The Council recommended Daniel be dismissed from employment if he declines to resign.
- ii. Council members met with Daniel on Thursday morning, July 18. Daniel chose to resign and left the premises by 12:30 Thursday.
- iii. Session paused to pray for Daniel and his family.
- iv. It was noted that Ken Seim and Jim Mayer (Mission Council) are delegating Daniel's responsibilities. Jim Mayer will be asked to debrief those who recently returned from the Brazil mission trip with Daniel.
- v. Personnel Council met with staff members (Myers, Ball, Norris, Poland, Starner; Harger, Bates and Spencer were unavailable) the morning of July 23 to inform them of Daniel's resignation. Staff was given a document describing the language to use if they get questions from members about Daniel's resignation. That document will be sent to elders via email.
- vi. There are no plans to fill the position of Missions Director at this time. The position will be re-evaluated to determine if it should be full-time or part-time and this evaluation could take up to a year.

b. The Council is engaged in planning modifications to New Hope's administrative structure.

c. Job descriptions are being re-reviewed for scaling down to a more condensed version.

d. Assistant Director of Student Ministry (Steve Boutelle)

- i. The Search Committee is close to making an offer to a young man from the Tampa area who has a personal connection with the Elliott family.

e. The session paused for prayers for our church, its personnel, and its missions, led by Steve Boutelle.

5. Financial Reports (Chuck Knox – refer to submitted reports)

a. Chuck noted the mortgage with PC Bank is \$665,000.

b. In the unrestricted funds category, the church is under its budget for collections, but is also under budget in expenses, with the result being a \$17,000 deficit in general unrestricted funds. This should not be a concern because spending in the second half will be lower than anticipated (partly due to salary reductions).

- c. The money for purchase of the organ will be in the bank and ready for our purchase of the organ.
6. Finance Ministry Council (Randy Hincks)
- a. Randy spoke to the issue of New Hope's mortgage status, which is very encouraging. The Council expects the balance to be approximately \$300,000 on December 31, due to an additional \$5,000 estimated from members the remainder of this year, the ability to apply \$35,000 that had been earmarked for property abeyance but likely will not be needed, and a gift of approximately \$200,000 from a deceased member (gifted to unrestricted funds).
  - b. It would be advisable to bring the congregation up to date on our very favorable mortgage situation this fall. Perhaps we could even have a fund-raising program to pay off the balance of the mortgage – and a “matching funds” concept could be effective. The Finance Ministry Council will bring a recommendation to Session for consideration.
  - c. The Council has determined not to make a recommendation at this time for a contribution to the EPC Generosity Resources led by Bob Welsh. A recommendation may be presented by year-end, depending on the status of the church financials.
  - d. The new computer server for the church has been ordered.
7. Auxano Leadership Project (Jason Harre)
- a. The team has been depleted due to the recent personnel changes (resignation of Kathy Orr, Jim Clark and Daniel Meade), but the work is ongoing. Jason would appreciate hearing from elders who are interested in participating and will send elders information about the upcoming project meeting.
  - b. Jason asked elders to keep- the Auxano project results/framework in mind as they work with their teams. Use the information for planning and decision making, and help team members understand the concepts.
8. Property Committee - no report
9. Youth and Student Ministry (Steve Boutelle)
- a. 27 students and five leaders are at camp near Ocala, FL, this week. There is one more big event coming up – “Summer Fun on the Run” – before we kick off the school year.
  - b. See attached report
10. Children's Ministry – Nothing new to report (Summer months)
11. Mission/Outreach Minutes for July (See attachment)
12. Deacons Ministries
- a. Pr. Eddie noted that, beginning with the August meeting, Session and the Deacons will meet together for 15 minutes, and will then break into their respective separate meetings.

b. See attached Deacon Minutes

13. Old Business

a. The By-Laws revision project is ongoing.

b. Nominating Committee (Bill Roeder)

- i. Bill noted that the nominations for elders and deacons need to be in place by the end of August so that a congregational meeting can be held in early September. Someone is needed to head the Nominating Committee (as Bill has met the By-Laws limit of time served as chairperson).

14. Meeting was closed with prayer by: Randy H.

Respectfully submitted:

Pastor Eddie Spencer, Moderator

Signe Pagel (Sitting in for Art Hunkins)



## New Hope Presbyterian Church (EPC)

**RptMS01- Monthly Membership Statistics for: June 2019**

<b>Active Membership as of the Beginning of Month</b>		<b>1,053</b>
New Members this Month	3	
<b>Membership (Unadjusted)</b>		<b>1,056</b>

<b>Membership Removals for the Month</b>		
Members Deceased this Month	0	
Members Transfer Out this Month	0	
Members- Session has Approved to Remove	0	
<b>Total Removals for this Month</b>		<b>0</b>

<b>** Total Active Members as of the End of Month</b>	<b>1,056 **</b>
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<b>Active Affiliates as of the Beginning of Month</b>		<b>35</b>
New Affiliates this Month	0	
<b>Affiliates (Unadjusted)</b>		<b>35</b>

<b>Affiliate Removals for the Month</b>		
Affiliates Deceased this Month	0	
Affiliates Transfer Out this Month	0	
Affiliates- Session has Approved to Remove	0	
<b>* Total Removals for this Month</b>		<b>0</b>

<b>** Total Active Affiliates as of the End of Month</b>	<b>35 **</b>
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<b>*** Total Active Membership:</b>	<b>1,091 ***</b>
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## Balance Sheet

As of June 30, 2019

	Jun 30, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
11001 · Busey Operating	170,850.65
11005 · Finemark Checking	291,207.09
11009 · Petty Cash	200.00
<b>Total Checking/Savings</b>	<b>462,257.74</b>
<b>Total Current Assets</b>	<b>462,257.74</b>
<b>Fixed Assets</b>	
13003 · Office Equipment	48,969.44
13101 · Land Acquisition	2,451,549.32
14101 · Pre-Project Capital Costs	146,401.37
15101 · New Building Costs	7,720,447.97
19101 · Accumulated Depreciation	-72,739.56
<b>Total Fixed Assets</b>	<b>10,294,628.54</b>
<b>TOTAL ASSETS</b>	<b>10,756,886.28</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
22001 · Federal Tax Payables	377.22
22002 · FICA/Medicare Payables	-177.22
22101 · Retirement/IRA Payable	401.17
<b>Total Other Current Liabilities</b>	<b>601.17</b>
<b>Total Current Liabilities</b>	<b>601.17</b>
<b>Long Term Liabilities</b>	
24001 · Capital Building Mortgage	665,641.64
<b>Total Long Term Liabilities</b>	<b>665,641.64</b>
<b>Total Liabilities</b>	<b>666,242.81</b>
<b>Equity</b>	
30001 · General Fund	149,282.50
31001 · Amortized Capital Reserve Fund	50,000.00
31201 · Operational Contingency	13,671.00
31301 · Land/Facilities/Equip/Furnish	9,629,101.90
31401 · Campus Debt Reduction Fund	43,628.60
32001 · Worship Fund	
32101 · Worship/Music Fund	1,490.98
32201 · Organ Fund	54,031.18
32301 · Memorial Fund	1,862.97
<b>Total 32001 · Worship Fund</b>	<b>57,385.13</b>
32899 · Retained Earnings	6,250.00
33001 · Preschool Fund	199.63
34001 · Kid's Ministry Fund	
34101 · Kids Ministry General	7,295.97
34201 · Kids Sunday AM Offering	83.46
34301 · Kids Special Projects/Events	54.92
34501 · Kids Camp KidJam	-4,358.24
<b>Total 34001 · Kid's Ministry Fund</b>	<b>3,076.11</b>
35001 · Student Ministry Fund	
35101 · Student Ministry General	2,707.21
35201 · Student Events	1,331.62
35202 · Student Projects	268.35
35301 · Student Retreat	542.00
35401 · Student MS Trip	5,602.19

## New Hope Presbyterian Church of SWFL, Inc.

## Balance Sheet

As of June 30, 2019

07/19/19

Cash Basis

	Jun 30, 19
35402 · Student HS Trip	-1,434.59
35411 · Student Trip Scholarship	3,853.89
<b>Total 35001 · Student Ministry Fund</b>	<b>12,870.67</b>
36001 · Adult Class Funds	
36102 · Adult New Community Class	2,580.42
<b>Total 36001 · Adult Class Funds</b>	<b>2,580.42</b>
36201 · Womens Ministry Fund	
36211 · COF World Mission	1,299.53
36212 · COF Deborah Circle	91.38
36213 · COF Hannah Circle	131.60
36214 · COF Lois Circle	1.07
36215 · COF Rebekah Circle	15.00
36231 · Womens Retreat Registrations	450.93
36232 · Womens Retreat Donations	399.23
<b>Total 36201 · Womens Ministry Fund</b>	<b>2,388.74</b>
36301 · MOPS Fund	
36311 · MOPS AM	9,818.05
36321 · Moms @ Night	2,109.79
36331 · MomsNext AM	2,560.60
<b>Total 36301 · MOPS Fund</b>	<b>14,488.44</b>
37001 · Missions Fund	
37101 · Local Ministries General	1,298.92
37111 · Local Colonial Elementary	880.58
37121 · Local Brittany Apartments	1,789.68
37131 · Local Dunbar Booster Club	6,082.62
37141 · Local Dream Center	200.00
37151 · Young Life Lee Co	1,350.00
37161 · Local Verity	220.00
37301 · Supporting Ministry Fund	3,012.61
37311 · Supporting Edwards Scholarship	567.00
37321 · Supporting Mission Kid Care	375.00
37501 · Outreach Ministry Fund	39,872.15
37511 · Outreach ECHO	1,710.00
37521 · Outreach Edwards-NSMI	300.00
37541 · Outreach Griffith-NSMI	1,290.00
37700 · Mission Trips Fund	
37703 · Brazil 2019	-671.56
<b>Total 37700 · Mission Trips Fund</b>	<b>-671.56</b>
37711 · Mission Trips Scholarships	1,705.76
37801 · Mission Projects	1,162.12
<b>Total 37001 · Missions Fund</b>	<b>61,144.88</b>
38011 · Care & Compassion Fund	27,133.09
38201 · Single Moms Ministry	4,200.00
38901 · Memorial Garden Perpetual Care	31,756.64
Net Income	-18,514.28
<b>Total Equity</b>	<b>10,090,643.47</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,756,886.28</b>

12:14 PM

07/19/19

Cash Basis

**New Hope Presbyterian Church of SWFL, Inc.**  
**Profit & Loss Budget vs. Actual General Fund**  
**June 2019**

	Jun 19	Budget	Jan - Jun 19	YTD Budget	Annual Bud...
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
40000 · General Budgeted Income	151,404.90	147,223.31	932,979.23	1,024,374.08	2,105,841.00
40011 · Interest Income	414.98		2,963.39		
42000 · Worship	275.00		2,022.50		
44100 · Kids Ministry	1,055.82		10,172.51		
45000 · Student Ministries	20.00		469.05		
46000 · Adult Ministry	89.00		1,986.00		
46200 · Womens Ministry	50.00		2,236.00		
46500 · Mens Ministry	0.00		2,696.39		
46600 · Family Ministries	15.00		15.00		
46800 · Hospitality	0.00		1,054.00		
49001 · Miscellaneous Income	0.00		0.00		
51000 · Missions	0.00		1,383.00		
58100 · Caring Ministries	0.00		590.00		
58500 · Deacons Ministry	0.00		150.00		
<b>Total Income</b>	<b>153,324.70</b>	<b>147,223.31</b>	<b>958,717.07</b>	<b>1,024,374.08</b>	<b>2,105,841.00</b>
<b>Expense</b>					
62000 · Worship/Music	1,770.56	0.00	17,328.74	20,300.00	20,300.00
63000 · Christian Education	6,468.46	0.00	49,970.06	106,700.00	106,700.00
66800 · Hospitality/Fellowship	741.76	0.00	7,103.06	11,800.00	11,800.00
70000 · Missions & Outreach	12,156.07	0.00	90,813.87	202,500.00	202,500.00
78100 · Care Ministries	2,083.34	0.00	14,633.85	28,100.00	28,100.00
78500 · Deacons	0.00	0.00	1,354.40	2,950.00	2,950.00
79000 · EPC Support	3,666.67	0.00	25,688.40	48,000.00	48,000.00
88000 · Facilities & Campus	13,129.70	0.00	96,332.57	202,900.00	202,900.00
88500 · Administration	4,867.88	0.00	62,317.51	150,350.00	150,350.00
89001 · Mortgage Principal and Interest	14,000.00	0.00	84,000.00	168,000.00	168,000.00
90000 · Personnel	75,366.19	0.00	525,772.08	1,164,241.00	1,164,241.00
<b>Total Expense</b>	<b>134,250.63</b>	<b>0.00</b>	<b>975,314.54</b>	<b>2,105,841.00</b>	<b>2,105,841.00</b>
<b>Net Ordinary Income</b>	<b>19,074.07</b>	<b>147,223.31</b>	<b>-16,597.47</b>	<b>-1,081,466.92</b>	<b>0.00</b>
<b>Net Income</b>	<b>19,074.07</b>	<b>147,223.31</b>	<b>-16,597.47</b>	<b>-1,081,466.92</b>	<b>0.00</b>



To: Session – Meeting July 23, 2019

From: Personnel Council

- Update from the July 15<sup>th</sup> Personnel Council Meeting with Elders regarding Staff
  - Recommendation to ratify the vote of the Elders
- Informational purposes – ongoing planning regarding suggested re-organization and structure of Administrative structure
- Information – Job Descriptions are being updated

## Student Ministry June Report

- Soul Station for students on Sunday mornings has continued through the summer, Mark Dillehay being a huge help in leading games and teaching some as well.
- We took 27 High School students and 6 leaders to Savannah, GA on a mission trip June 9-15. There we served the city of Savannah doing painting projects, helping out at community centers, and sorting cans at the Salvation Army. Students came away from the trip with new and strengthened relationships with one another and were very encouraged by the work they accomplished, with a strong desire to continue making service a lifestyle, not just something they do once a year for a week.
- We've had two "Fun on the Run" events for middle and high school students:
  - On June 19th we had 78 students and adults at the Jerry and Jackie Elliott's house for Soccer ball and swimming. Several new students came and we look forward to following up with them and inviting them back to more events.
  - One June 26th we had 47 girls and adults at the church for games and tie-dying shirts, and 11 boys and adults met downtown for football and burgers at Ford's Garage.
- The rising 6th grade girls have been meeting every week this month going through a Bible study and strengthening their relationships with one another as they prepare to enter middle school.
- Myself, the student ministry intern Jaycie Elliott, and other adult leaders have been meeting one-on-one with students to build relationships and point them to Jesus, especially following up with the high schoolers who went on the mission trip.
- Needs for July/August/September:
  - an adult female leader for the Middle School Trip July 22-26th
  - adult volunteers/teachers for Sunday mornings at Soul Station 9:30-10:30am (consistent leaders and/or one-time guest speakers/teachers)
  - an adult female to co-lead a small group of 6th grade girls in the 2019-20 school year with Jordan Bates

Respectfully submitted by

Jordan Bates, Dir of Student Ministries

**Mission Council Meeting Minutes**  
**New Hope Presbyterian**  
**July 8, 2019 at 6pm in room 209**

The meeting was opened by Jim Mayer at 6:01 PM.

**Members Present:** Jim Mayer, Pam LaRiviere, Veronica Towe, Bob White, Robin Flanagan

**Members Absent:** Ken Seim, Olivia Myers, Bill Ashton, Jim LaRue, Daniel Meade

The present members discussed Pages 68-90 in the book "The Sending Church" led by Jim. It was agreed that more needs to be done to communicate the truth that every believer is called to have a missionary heart and we need to more broadly communicate the truths of these chapters to the whole church. We should discuss this more at a future meeting when all are present.

- 1.) **Prayer requests and Partner Updates:** various members of the council prayed over these requests.
- Jake and Honah Finn are safely back in Chiang Mai. They asked prayer for the expansion of the counseling center, for two new interns and for balance in their own family and work life.
  - Faith Partners International – Continue to pray for the network of rural pastors, for some of the youth programs, for the orphanage and for Kevin and Andrea as they try to help people start small businesses with micro loans.
  - LifeLine is continuing to look for financial contribution or discounted or donated labor for their new transitional living center, estimated to be built for about \$600,000.
  - Jessie Frame asked for prayer for his trip to Cambodia on July 21. He also has been having problems with his knee and may need surgery. He asked for prayer about this.
  - We prayed for the Brazil Team
  - Veronica asked for prayer for Adam and Elly Schreiber whose 5 month old child recently died.
  - Jim has an appointment to see Tanya at We Care tomorrow at 10 AM for the review and updated prayer items. Pam volunteered to accompany Jim for this visit.

### 3.) Approval of June Minutes.

Motion to approve the June minutes was made by Veronica and seconded by Robin. Passed unanimously.

### 4.) Old Business

- **2019 Partner Reviews:** Everyone was reminded that all reviews were to be finished and all forms completed and turned into Daniel by the August meeting (12<sup>th</sup>)

### 5.) New Business

- a. **Jim** told the group of Ken's suggestion that we give the remaining \$18,000 from the gift that had been given for new local ministries about 2 years ago to Life Line Family Ministries for their new building. After brief discussion, Veronica made the motion that this be done as suggested and Bob seconded it. Passed Unanimously.
- b. Jim mentioned the new subject that Dava Colcord will be covering in her New Beginnings class starting this Sunday (July 14<sup>th</sup>). It deals with the subject of refugees and immigration through the lens of Scripture.
- c. A representative of The Gideons will be at NHP on Sunday July 14<sup>th</sup>. Jim will plan to meet him and introduce him to Pam and Bob who can look after him. Jim is leading the service at 9:30 AM so will introduce him.
- d. Jim cleaned out the donation bin in the resource center and it was agreed that the contents should be taken to We Care tomorrow. It was suggested that we talk with Tanya to see if they are aware of City Gate and if there is any synergy between the two organizations.

6.) **Next meeting** will be held on Monday, August 12th, 2019, at 6:00 pm. Devotional & prayer leader: Bob White.

7.) **Closing prayer** was led by Jim M and the meeting concluded at 7:20 PM.