



STATED MEETING OF SESSION
New Hope Presbyterian Church (EPC)
Tuesday, Jan 26, 2021
(Combined In-person and Zoom meeting)

Minutes

		Teaching/Ruling Elders:				Pastor Mike Jones	P
Class of 2020		Class of 2021		Class of 2022		Class of 2023	
David Carpenter	P	Bill Ashton	Z	Steve Boutelle	P	Gayle Bundschu	P
Bill Enslen	P	Randy Hincks	P	Sheldon Church	Z	Jerry Elliot	P
Art Hunkins	P	Jeannie Martin	P	Sean Ellis	EA	Jim Glatz	Z
Pat Mehaffie (dinner only)	P			Jerry Franz	Z	Duane Higgins	P
Signe Pagel	EA			Ken Seim	P	Carolyn Melton	P
				Bill Enslen	P	David Milligan	P
						Katty Orr	P
		Art H, Clerk of Session	P	Chuck Knox (Treas)	P	Quorum	Yes
Ed Harger (Staff)	P	David Carpenter (Guest)	P	P=Present, EA= Excused Absence, A= Absence, Z=Zoom			

- A. Special Dinner for Elders (opportunity for fellowship, expression of gratitude for retiring Officers and a welcoming in our new Officers- 6:00pm)
- B. **Closed** Executive Session Meeting (began right after the dinner)
Open only to Elders from class of 2021, 2022 and 2023
- C. **Regular Stated Session Meeting**
 - a. Opening Prayer: Katty Orr
 - b. **MSC (Bill E/Randy H/Unanimous)** to have Art Hunkins serve as Clerk of Session for the evening.
 - c. Clerk of Session Report:
MSC (Jeannie M/Randy H/Unanimous) to accept the following reports (a and b) as presented (see attachments)
 - a. Correspondence:
Resignation letter from Randy Hincks (due to moving out of the area)
 - b. Reports:
 - I. Approve the Minutes for the Dec 15th Session Meeting
Accept for one grammatical correction.
 - II. RptMS01/Rpt09G- Membership Statistical Report (see attachments)
 - c. A Call for Commissioners to the Sat, Feb 20, 2021 Presbytery meeting.
MSC (Kathy O/Ken S/Unanimous) to approve the following Elders as commissioners to the 92nd Presbytery meeting.
They are (1) Jeannie M (2) Duane Higgins (3) Gayle Bundschu (4) Art Hunkins

- d. Finance Committee (Sheldon C./Chuck K). See attached reports.
 - I. A Year-end status financial update was presented by Chuck K. He noted as to how the Lord works through the faithfulness of His people. At year-end NHP has an additional surplus of c. \$79,000.
 - II. Randy also noted that at the moment the outstanding mortgage is about \$162,000 and everyone felt that Lord willing, the mortgage will be paid off by the end of this year.
 - III. Sheldon presented an overall analysis that over the year (2020) there has been a significant dropped in the number of givers for various reasons but the short-fall was made up by the extra giving of the faithfulness of His people at NHP.

- e. Property Committee (Ed H):
 - a. Ed noted that the same protocols are in-place to combat covid-19. He also noted they are using a disinfectant that will last 24 hrs and kill the virus on hard surfaces.
 - b. MSC (Steve B/David M/unanimous) to give to the Dir of Facilities discretion in the setting up of coffee and drinks on Campus, and that snacks can be brought into the Sunday School classes only if they are individual wrapped.

- f. Personnel Committee Status Report (Bill E): See attached report
 After an update from Bill E. and Steve B. on the Student Ministry.
 It was MSC (Gayle B/Ken S/unanimous) to reactivate the Search committee for a Director of Youth ministries. This committee will be chaired by Steve B who will put together a team of members and will begin to actively look for a director.
 At this point we stopped, and Jerry E prayed for this ministry and that the Lord would provide us with a director who would lead this vital ministry forward for His glory.

- g. Recommendation to appoint and approve the following vacancies (Pastor Mike):
 MSC(Bill E./Randy H/Unanimous) to install the following people as recommended by the Pastor Mike
 - a. Finance Committee: Sheldon Church, Chair
 - b. Personnel Committee: Bill Enslen, Chair
 - c. Elder David Carpenter to fill the vacancy left by Randy H.
 He will be approved by the congregation at the next congregation meeting
 - d. Clerk of Session: Art Hunkins (to stay on until a replacement is found)

- h. Old Business:
 - a. MSC (Pat M/Jerry F/Unanimous) to accept the motion made last month as to “How to handle recommendations/proposals brought before Session on motions requiring funding (The Dollar rule)”. (See separate attachment) This new rule will be incorporated into the proposed By-Laws.
 - b. Due to some additional changes to the proposed NHP Constitution and By-laws it will need to be updated and re-presented at next month’s Session meeting.
 - c. Need a Procedure/Policy to manage the Ministerial Scholarship Fund
This P&P will be available to Session for their review and approval by the Feb meeting (Art H.)
- i. New Business:
 - a. MSC (Steve B/Bill E./Unanimous) to ratify our consensus of Jan 8 (via ELI) to start having 8:00am worship services beginning with Jan24th.
The final 2021 8am service will be determined at a later date.
 - b. For Clarification purposes only- The newly revised Constitution and By-laws will address and replace the 30-day rule once it is voted on and passed by the Congregation.
- j. Other Council/Ministry Status Updates and/or Reports:
 - a. Youth and Student Ministries report: Zack Unkenholz
 - b. Children Ministries report: Debbie Norris
 - c. Early Childhood Ministries report: Pam Poland
 - d. Mission/Outreach Council Minutes: Jim Mayer
 - e. Deacon’s Minutes:
 - f. Family Ministries: Jackie Elliot
- k. Closing Prayer: Randy H.

Respectfully submitted by:
Pastor Mike, Moderator
Art H., Clerk of Session



New Hope Presbyterian Church (EPC)

RptMS01- Monthly Membership Statistics for:

December 2020

Active Membership as of the Beginning of Month 971

New Members this Month 0

Membership (Unadjusted) 971

Membership Removals for the Month

Members Deceased this Month 2

Members Transfer Out this Month 0

Members- Session has Approved to Remove 0

Total Removals for this Month -2

**** Total Active Members as of the End of Month 969 ****

Active Affiliates as of the Beginning of Month 32

New Affiliates this Month 0

Affiliates (Unadjusted) 32

Affiliate Removals for the Month

Affiliates Deceased this Month 0

Affiliates Transfer Out this Month 0

Affiliates- Session has Approved to Remove 0

* Total Removals for this Month 0

**** Total Active Affiliates as of the End of Month 32 ****

***** Total Active Membership: 1,001 *****

Prepared by the Church Admin Office 22-Jan-21



New Hope Presbyterian Church (EPC)

RPT09G- Adjustments to Membership (ELI)

For Month of: December 2020

Membership Dates

Start End

AR20	Bremer, Patty	Spouse	11/7/1999	12/15/2020	Member Deceased - Deceased	12/15/2020
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AR20	Houghten, Anne	Primary Co	7/23/1995	12/6/2020	Member Deceased - Deceased	12/6/2020
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* Total Catg: 2

Prepared by the Church Admin Office

** End of Report **

To: Pastor Mike Jones, Art Hunkins (Clerk of Session)

RE: Resignation from New Hope Presbyterian Session

Date: Effective January 31, 2021

It has been my pleasure and honor to serve as an Elder on the New Hope Presbyterian session for the past two years. Unfortunately with our upcoming move back up north to Michigan, I won't be able to complete my three year term. I leave you in good hands as Sheldon Church has agreed to take over as lead on the Finance Ministry Team and be the liaison to session along with Chuck Knox – Treasurer.

Please know that you all will be truly missed. Gail & my prayers will continue to be for God's guidance in all that you do at NHP. Blessings to each of you and your families as you continue to serve Him who first loved us.

Randy Hincks

Elder

December 15, 2020

From: Art Hunkins, Clerk of Session

To: Session

RE: Recommendations/Proposals being brought before Session for a vote.

It is being recommended that when a proposal and/or a recommendation involving any kind of funds, comes before Session for a vote, the following happens:

1. The Total dollar amount on the impact to the budget must be provided by the Finance Committee and/or Dir of Finance and be part of the written motion.
2. In addition, the Finance Committee and/or the Dir of Finance as part of that provided information include,
 - a. whether or not the funds are available
 - b. and from what account(s) these funds will be expensed

New Hope Presbyterian Church of SWFL, Inc.

Balance Sheet

As of December 31, 2020

01/15/21

Cash Basis

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
11001 · Busey Operating	286,093.29
11005 · Finemark Checking	240,041.41
11009 · Petty Cash	200.00
Total Checking/Savings	526,334.70
Total Current Assets	526,334.70
Fixed Assets	
13003 · Office Equipment	49,011.94
13010 · Church Organ	736,149.04
13101 · Land Acquisition	2,451,549.32
14101 · Pre-Project Capital Costs	146,401.37
15101 · New Building Costs	7,754,368.97
19101 · Accumulated Depreciation	-72,739.56
Total Fixed Assets	11,064,741.08
TOTAL ASSETS	11,591,075.78
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
24001 · Capital Building Mortgage	200,344.09
Total Long Term Liabilities	200,344.09
Total Liabilities	200,344.09
Equity	
30001 · General Fund	222,843.11
31001 · Amortized Capital Reserve Fund	50,000.00
31201 · Operational Contingency	2,668.00
31301 · Land/Facilities/Equip/Furnish	10,094,399.45
31302 · Organ Fund	736,149.04
31401 · Campus Debt Reduction Fund	25,534.69
32001 · Worship Fund	
32101 · Worship/Music Fund	2,068.68
32201 · Organ Maintenance Fund	15,831.64
32301 · Memorial Fund	4,229.10
Total 32001 · Worship Fund	22,129.42
33001 · Preschool Fund	199.63
34001 · Kid's Ministry Fund	
34101 · Kids Ministry General	5,259.99
34301 · Kids Special Projects/Events	104.92
34321 · Mom Son Event	60.00
34501 · Kids Camp KidJam	705.00
Total 34001 · Kid's Ministry Fund	6,129.91
35001 · Student Ministry Fund	
35101 · Student Ministry General	286.95
35201 · Student Events	1,351.32
35202 · Student Projects	268.35
35301 · Student Retreat	-4,040.00
35402 · Student HS Trip	1,700.00
35411 · Student Trip Scholarship	2,236.89
Total 35001 · Student Ministry Fund	1,803.51
36001 · Adult Class Funds	
36102 · Adult New Community Class	1,555.42
Total 36001 · Adult Class Funds	1,555.42

1:45 PM

New Hope Presbyterian Church of SWFL, Inc.

01/15/21

Balance Sheet

Cash Basis

As of December 31, 2020

	Dec 31, 20
36201 · Womens Ministry Fund	
36211 · COF World Mission	2,099.53
36212 · COF Deborah Circle	311.38
36214 · COF Lois Circle	162.71
36215 · COF Rebekah Circle	818.00
36222 · Womens Mission	1,999.81
36231 · Womens Retreat Registrations	425.93
36232 · Womens Retreat Donations	229.43
Total 36201 · Womens Ministry Fund	6,046.79
36301 · MOPS Fund	
36311 · MOPS AM	7,615.63
36321 · MomsNext AM	2,430.59
36331 · Moms @ Night	1,727.86
Total 36301 · MOPS Fund	11,774.08
37001 · Missions Fund	
37101 · Local Ministries General	-445.70
37111 · Local Colonial Elementary	3,753.67
37121 · Local Brittany Apartments	1,789.68
37131 · Local Dunbar Booster Club	7,008.31
37301 · Supporting Ministry Fund	3,363.71
37321 · Supporting Mission Kid Care	375.00
37501 · Outreach Ministry Fund	11,656.97
37511 · Outreach ECHO	1,210.00
37700 · Mission Trips Fund	
37701 · Mission Trip DR 2020	159.50
Total 37700 · Mission Trips Fund	159.50
37711 · Mission Trips Scholarships	861.14
37801 · Mission Projects	18,662.95
Total 37001 · Missions Fund	48,395.23
38011 · Care & Compassion Fund	35,203.98
38201 · Single Moms Ministry	542.00
38601 · Seminary Scholarship Fund	2,269.81
38901 · Memorial Garden Perpetual Care	37,989.88
Net Income	85,097.74
Total Equity	11,390,731.69
TOTAL LIABILITIES & EQUITY	11,591,075.78

1:48 PM

01/15/21

Cash Basis

New Hope Presbyterian Church of SWFL, Inc.
Session General Fund Financials vs Budget
December 2020

	Dec 20	Budget	% of Budget	Jan - Dec 20	YTD Budget	% of Budget	Annual Bud...
Ordinary Income/Expense							
Income	254,784.72	325,712.30	78.2%	1,900,147.33	1,981,161.00	95.9%	1,981,161.00
Gross Profit	254,784.72	325,712.30	78.2%	1,900,147.33	1,981,161.00	95.9%	1,981,161.00
Expense							
62000 · Worship/Music	10,380.71	0.00	100.0%	34,183.95	23,600.00	144.8%	23,600.00
63000 · Christian Education	9,118.10	0.00	100.0%	56,860.23	91,900.00	61.9%	91,900.00
66800 · Hospitality/Fellowship	499.90	0.00	100.0%	7,867.02	11,550.00	68.1%	11,550.00
70000 · Missions & Outreach	18,134.11	0.00	100.0%	200,369.00	200,000.00	100.2%	200,000.00
78100 · Care Ministries	5,499.99	0.00	100.0%	29,129.01	29,500.00	98.7%	29,500.00
78500 · Deacons	0.00	0.00	0.0%	1,493.95	3,050.00	49.0%	3,050.00
79000 · EPC Support	3,033.33	0.00	100.0%	35,017.63	38,000.00	92.2%	38,000.00
88000 · Facilities & Campus	20,266.41	15,676.00	129.3%	154,665.47	188,070.00	82.2%	188,070.00
88500 · Administration	17,160.18	0.00	100.0%	135,522.83	135,890.00	99.7%	135,890.00
89001 · Mortgage Principal and Interest	14,000.00	0.00	100.0%	129,078.88	168,000.00	76.8%	168,000.00
90000 · Personnel	95,706.42	0.00	100.0%	1,035,862.57	1,091,601.00	94.9%	1,091,601.00
99021 · Miscellaneous Expense	0.00			400.00			
Total Expense	193,799.15	15,676.00	1,236.3%	1,820,450.54	1,981,161.00	91.9%	1,981,161.00
Net Ordinary Income	60,985.57	310,036.30	19.7%	79,696.79	0.00	100.0%	0.00
Net Income	60,985.57	310,036.30	19.7%	79,696.79	0.00	100.0%	0.00

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01/15/21

Cash Basis

New Hope Presbyterian Church of SWFL, Inc.
Session Restricted: Transactions
December 2020

	TOTAL
Ordinary Income/Expense	
Income	
42000 · Worship	
42021 · Organ Fund Income	100.00
42031 · Memorial Gift	75.00
42131 · Music General	1,820.00
Total 42000 · Worship	1,995.00
44100 · Kids Ministry	
44101 · Kids Ministry General	359.88
44321 · Mom & Son Event	60.00
Total 44100 · Kids Ministry	419.88
45000 · Student Ministries	
45631 · Student Retreats	4,021.00
45791 · Student Ministry Scholarships	700.00
Total 45000 · Student Ministries	4,721.00
46400 · MOPS Funds Income	
46401 · MOPS	947.36
Total 46400 · MOPS Funds Income	947.36
49101 · Building Fund Pledge	56,228.16
51000 · Missions	
51100 · Local Missions Income	
51001 · Local Lifeline	6,000.00
51011 · Colonial Elementary	3,753.67
51031 · Dunbar Boosters	2,528.00
51061 · Verity	5,000.00
51081 · Young Life Lee County	1,000.00
51099 · Local Discretionary	3,975.00
Total 51100 · Local Missions Income	22,256.67
55000 · Outreach Missions	
55081 · Campbell/Pioneers	1,000.00
Total 55000 · Outreach Missions	1,000.00
57000 · Missions Misc	
57011 · Missions General Income	7,641.61
57091 · Missions Special Projects	5,000.00
Total 57000 · Missions Misc	12,641.61
Total 51000 · Missions	35,898.28
58100 · Caring Ministries	
58101 · Care & Compassion	8,156.80
58102 · Single Moms Ministry	800.00
Total 58100 · Caring Ministries	8,956.80
58601 · Seminary Scholarship Income	150.00
Total Income	109,316.48
Gross Profit	109,316.48
Expense	
62000 · Worship/Music	
62001 · Worship Administration	
62011 · Worship/Music General	2,699.30
62021 · Organ Replacement Fund	800.00
Total 62001 · Worship Administration	3,499.30

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01/15/21

Cash Basis

New Hope Presbyterian Church of SWFL, Inc.
Session Restricted: Transactions
December 2020

	TOTAL
Total 62000 · Worship/Music	3,499.30
63000 · Christian Education	
64100 · Kids	
64101 · Kid's Ministry General	359.88
Total 64100 · Kids	359.88
65000 · Student Ministries	
65602 · Student Retreats	9,427.00
67791 · Student Scholarships	1,177.00
Total 65000 · Student Ministries	10,604.00
66400 · MOPS/MomsNext/MomsPM	
66401 · MOPS	427.11
66411 · MomsNext	215.00
Total 66400 · MOPS/MomsNext/MomsPM	642.11
Total 63000 · Christian Education	11,605.99
70000 · Missions & Outreach	
71000 · Local Outreach	
71001 · Lifeline	6,000.00
71031 · Dunbar Boosters	874.21
71061 · Verity	5,000.00
71081 · Young Life	1,000.00
71091 · Local Discretionary Expenses	4,170.70
Total 71000 · Local Outreach	17,044.91
73100 · Supporting Roles	
73051 · Edwards Scholarship Fund	400.00
73081 · Campbell/Pioneers	1,500.00
Total 73100 · Supporting Roles	1,900.00
77011 · Mission General Spending	8,824.58
Total 70000 · Missions & Outreach	27,769.49
78100 · Care Ministries	
78101 · Care and Compassion	4,500.00
78102 · Single Moms Ministry	1,400.00
Total 78100 · Care Ministries	5,900.00
78601 · Seminary Scholarship Grants	1,084.99
89101 · Mortgage Reduction Fund	36,000.00
89301 · Operational Contingency Fund	3,700.00
89801 · Memorial Garden-Perpetual Care	198.06
Total Expense	89,757.83
Net Ordinary Income	19,558.65
Net Income	19,558.65

New Hope Presbyterian Church
Senior Pastor Search Committee
Minutes of a Meeting
Jan. 12, 2021

The second meeting of the Senior Pastor Search Committee was held on Tuesday, Jan. 12, 2021. The meeting time and place was set at the prior meeting but was moved from 3:30 to 4 PM by email from Chairman Dr. Ken Walker to all members. Present were: Dr. Ken Walker, Dan Ceilley, Bill Enslen, Duane Higgins, Kathy Orr, Betsy Sinke and Gayle Bundschu, being all the members of the committee.

Dr. Walker had arranged for our representative from the EPC Presbytery Ministerial Committee, Pastor Anthony Alonso, to attend via phone at 4 PM. The meeting began with this phone call and Rev. Alonso explained the work and process of the Senior Pastor Search Committee and answered committee members' questions, particularly with regard to the possibility of having a church's associate pastor apply for the senior pastor position. He strongly encouraged the committee to get the word out and get other candidates.

Rev. Alonso reported that the committee needed to prepare the Church Information Form (CIF), the job description and terms of call guidelines and share those with the him as our representative on the Ministerial Committee (MC) prior to posting the job opening. He also stated that our committee needed to approve and recommend to Session that this committee is willing to accept our associate pastor's application for our senior pastor position. Session next has to approve by at least a 75% vote that they are willing to accept his application and notify the MC of their decision. Then the MC would meet and would also have to approve it by 75% before we could accept an application from our associate pastor. He also stated the next meeting of the MC is Thursday, Jan. 21 and they would not meet again until Feb. 18th. Rev. Alonso ended the call with prayer for our church and the committees' work.

Dr. Walker distributed the meeting agenda (copy appended), the Senior Pastor Job Description drafted by Session and the draft Church Information Form (CIF) prepared by Brad Starnier.

Upon motions duly made, seconded and, following discussions passed unanimously, the following actions were taken:

1. The minutes of the previous meeting were approved as written and distributed at this meeting.
2. The committee is willing to accept the application of Mike Jones for our senior pastor position. Dr. Walker will inform Rev. Alonso and ask our Session to put this issue on the agenda for their next meeting.
3. The draft job description was approved with two typographical error corrections. A copy is appended.
4. The CIF was amended (copy appended) and Dr. Walker will meet with Brad and the Clerk of Session, Art Hunkins, to finalize, execute and submit it to the MC.
5. Dr. Walker was elected to be spokesperson to Session and the congregation for the committee.

The next meeting was set for Tuesday, Feb. 2, 2021, at 4:00 PM in Room 211.

There being no further business to come before the committee, the same was, with prayer by Bill Enslen, adjourned.

Respectfully submitted,

Gayle Bundschu

NEW HOPE PRESBYTERIAN CHURCH

PASTOR SEARCH COMMITTEE

Meeting January 12, 2021

AGENDA

Opening Prayer

Conversation with Pastor Anthony Alonso, Representative for the Ministerial Committee of Presbytery

Review the Pastor Job Description and vote to approve it

Review the Church Information Form

Vote to forward the CIF to Session for their review, editing and approval

Elect the person to speak for the Committee

Discuss whether to keep or change existing meeting time (Second Tuesday of the month at 4:00 p m.)

Adjournment and closing prayer



10051 Plantation Road, Fort Myers, FL 33966 | 239-274-1230

Job Title: Senior Pastor
Classification: Pastoral Staff, Exempt, Full-Time
Reports To: The Session of New Hope Presbyterian EPC; the Presbytery of Florida and Caribbean

Position Summary:

The role of the senior pastor is to lead with prayerful vision and to serve the Session in overseeing the life and direction of the church as we live out the Gospel together by glorifying God and making disciples.

Job Responsibilities and Duties:

1. The senior pastor shall be the primary preacher, teacher, and scriptural expositor for the gathered congregation. He shall spend adequate time in preparation.
2. The ordained pastoral staff, in conjunction with the elders, shall be responsible for the right administration of the sacraments.
3. He shall uphold the essentials of the EPC and reformed tradition, as defined in the Westminster Confession of Faith.
4. The senior pastor shall serve as the moderator of the church Session and congregational meetings.
5. The senior pastor shall be responsible for the development and discipleship of officers and potential officers.
6. The senior pastor shall cast the vision for New Hope and lead the staff, Session, and congregation in pursuing that vision. *pursuing*
7. In addition to the above primary duties, the senior pastor shall:
 - a. Lift the needs of the congregation before God in prayer;
 - b. Provide pastoral counseling to member families as needed;
 - c. Communicate clearly and effectively where New Hope EPC is and where it is going;
 - d. Represent New Hope Presbyterian Church in the higher courts of the EPC;
 - e. Perform as head of staff;
 - f. Oversee yearly ministry staff reviews;
 - g. Support and promote the advancement of the Great Commission;
 - h. Oversee classes for new members;
 - i. Demonstrate love and support for New Hope EPC.

Job Skills and Requirements:

1. Theological training as specified by the EPC Book of Order.
2. A life that comports with that of the overseer/elder in 1 Timothy 3:1-7 and Titus 1:5-9.
3. Personal relationship with Jesus Christ and commitment to a Christian lifestyle. *needs a hyphen*
4. Passion for expositional preaching and teaching.
5. Ability to devote significant blocks of time to study and prayer without distraction.
6. A general understanding of the vision-framing process for church growth (similar to the Auxano process).
7. Proficiency in delegating tasks to other members of the staff.
8. A heart for the lost and a compassionate concern for the flock.
9. An ardent desire to see Christ honored in a vibrant, healthy, and growing local church.
10. Shall display a professional and Christian demeanor at all times.
11. Able to develop strong relational bonds.

Evaluation and Compensation:

The senior pastor shall be evaluated on a yearly basis by a committee of the Session. Compensation will be reviewed annually and approved at the yearly congregational meeting.

Rev: Dec 16, 2020

*Received & approved
with notations above
by Search Committee
1/12/21 YJB*



A Global Movement of Evangelical Presbyterian Churches

CHURCH INFORMATION FORM

Introduction

The Ministerial Vocation Committee and the Office of the Stated Clerk of the Evangelical Presbyterian Church are responsible for denominational vocational services. As part of the process of “matching” ministers and congregations, the Office of the Stated Clerk provides resources and advice to both pastors and congregational search committees. To that end, we ask congregations and ministers to complete information forms as an introduction to each other, and a first step in the process of calling a minister for a congregation. For both the individual pastor and the congregation, this is an opportunity for self-study and for evaluation of current ministry and goals. This calls for honesty, effort, and commitment to open communication.

The Church Information Form presents the local congregation’s history, challenges, and goals. It is our hope that this will be of help in facilitating the search process, assisting the church in focusing on future directions and pastors in gaining some sense of the nature and uniqueness of this congregation.

Contents

Part 1	Church Information	Part 4	Leadership Expectations
Part 2	Building/Financial Information	Part 5	Church History
Part 3	Church Characteristics	Part 6	Other Information

Please return the completed document to:

Evangelical Presbyterian Church
ATTN: OFFICE OF THE STATED CLERK
5850 T.G. Lee Blvd., Suite 510
Orlando, FL 32822

Phone: 407-930-4239
Fax: 407-930-4247
E-mail: info@epc.org



Part 1: Church Information

1. Name: New Hope Presbyterian Church

Address: 10051 Plantation Rd

Fort Myers, FL 33966

Telephone: (239) 274-1230 Fax: () N/A

E-mail: info@newhopefortmyers.org Website: www.newhopefortmyers.org

2. Presbytery: Florida and the Caribbean

Presbytery Ministerial Committee Liaison: ~~Rick Gernhardt~~ Anthony Alonso

3. Search Committee Chairman: Dr. Ken Walker

Address: 11500 Compass Point Drive

Fort Myers, FL 33908

Telephone: (239) 285-5535 E-mail: drkpwalker@aol.com

4. List all paid staff positions

Associate Pastor ☒ Full time ☐ Part time

Director of Music ☒ Full time ☐ Part time

Director of Family Ministries ☒ Full time ☐ Part time

Director of Student Ministries ☒ Full time ☐ Part time

Director of Children's Ministries ☒ Full time ☐ Part time

Director of Preschool Ministries ☒ Full time ☐ Part time

Director of Missions/Outreach ☐ Full time ☒ Part time

Director of Facilities ☒ Full time ☐ Part time

Director of Finance ☒ Full time ☐ Part time

Position Available: Senior Pastor Date of Vacancy: Jan 1, 2021

Position Available: _____ Date of Vacancy: _____

5. Membership (please state approximate numbers and percentages)

	<u>Five years ago</u>	<u>Currently</u>
A. Number of church members	<u>1050</u>	<u>1010</u>

B. Number of family units	<u> </u>	<u> </u>
---------------------------	---------------	---------------

C. Worship attendance	<u>554</u>	<u>464</u>
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D. Profile of church members

(1) Age:

18% 0-11 6% 12-18 1% 19-24 10% 25-34 20% 35-49

5% 50-64 40% 65+

*Need other F.T.?
Director of
Communications
full time
Admin. Asst
full time
Angie*

(2) Occupation:

20 ~~40~~% Business 20% Professional 5% Trades 10% Stay-at-home parent
____% Agriculture 15~~50~~% Retired ____% Other (Specify: _____)

(3) Educational level of adults

____% some high school 20% high school 70% college 10% graduate school

(4) Percentage of members belonging to the congregation:

Less than one year 10%
5 years or less 40%
6-10 years 10%
10 years or more 40%

(5) Racial/Ethnic composition of congregation

0% Asian 4% Hispanic 1% African American 95% Caucasian
____% Other / Specify: _____

6. Worship

A. Time Average Attendance

<u>2020</u>	_____
<u>9.30</u>	<u>180</u>
<u>11.00</u>	<u>156</u>
<u>Online</u>	<u>550</u>
_____	_____
_____	_____

B. Frequency of communion celebration: 12 per year

C. How are members involved in planning and participation in the liturgy/worship?

Readers, special music/choir, praise team members

D. Style of liturgy used in your worship (e.g., traditional, contemporary, variety):

Traditional (9:30) and Contemporary (11:00)

E. Type of music used in worship (e.g., traditional, contemporary, variety):

Traditional and Contemporary

7. Church/Sunday School

A. Average attendance in Church School (under 18 years) 225

B. Average attendance in Adult Education (Sunday) 250

8. Community Setting (check as many as apply):

<u>Location</u>	<u>Function</u>	<u>Growth</u>
<input type="checkbox"/> Rural	<input type="checkbox"/> Industrial	<input checked="" type="checkbox"/> Growing
<input type="checkbox"/> Small town	<input type="checkbox"/> College/University	<input type="checkbox"/> Static
<input type="checkbox"/> Metropolitan	<input type="checkbox"/> Agricultural	<input type="checkbox"/> Declining
<input checked="" type="checkbox"/> Suburban	<input checked="" type="checkbox"/> Recreational	
<input type="checkbox"/> Inner City	<input type="checkbox"/> Military	

Approximate population of community 739,244 Lee Co

Racial/Ethnic composition of community:

1% Asian 26% Hispanic 11% African American 57% Caucasian

5% Other (Specify: 2 or more races, American Indian/Pacific Islanders, etc.)

9. Program Information: List major boards, committees and organizations that are part of your church and frequency of meetings (monthly, weekly, etc.):

S/B 15 per new const.

Name	Purpose of Group	Number of members	Frequency of meetings	*Leadership role
Session	Spiritual & Financial Oversight	21	monthly	2
Deaconate	Care-giving & Facilities	21	monthly	3

*Indicate leadership role expected by using the number below:

1. Pastor takes primary initiative and responsibility.
2. Pastor and laity share responsibility.
3. Laity takes primary initiative and responsibility.

Part 2: Building/Financial Information

1. Current annual budget: \$ 1,984,464 Last year's annual budget: \$ 1,981,161

(Please attach a copy of current budget)

2. Percentage of income received toward budget: 96 %

3. Amount contributed for (last complete reporting year: 2018):

A. EPC per-member contribution \$ 15,000

B. EPC World Outreach Missionaries \$ 10,000

C. EPC Benevolence Askings \$ N/A

D. Presbytery giving \$ 4,000

E. Other Missions/Missionaries \$ 205,000

← What we give to EPC?

4. Property owned by church

- A. Describe buildings and property (other than manse).

Sanctuary building and the CE Building. Both are new and were constructed in 2015-2016.

- B. Are your buildings adequate for your present program?

☒ Yes ☒ No If no, please explain:

COVID changed everything with fewer people on-campus. Prior to March 2020, we experienced extreme overcrowding.

- C. Is a building program projected?

☐ Yes ☐ No If yes, describe what and when and projected cost:

Lots of discussion about the need and the possibility of future expansion. Current buildings were phase 1 (get onto the property). Phase 2 could add additional room for programming. All of this has been put on hold for post-COVID discussions

- D. Does the church own a manse?

☐ Yes ☒ No

Condition: ☐ Good ☐ Fair ☐ Poor ☐ Number of bedrooms: _____

Office/study: ☐ In Church ☐ In Manse ☐ Not provided ☐ Other: _____

6. Compensation:

A. The salary range we are prepared to offer:

Position: Senior Pastor \$ Negotiable

Position: _____ \$ _____

B. The average annual increase over the past three years is:

Position: All positions \$ _____ or 3 %

Position: _____ \$ _____ or _____ %

C. Housing

☒ Housing allowance

☐ Manse only

☐ Either of the above

D. Benefits and expenses:

Yes Pension (minimum 10% gross effective salary)

Full Family Medical insurance

Yes Life insurance

N/A Social Security

Yes Travel/mileage

Yes Book allowance

Yes Study leave allowance

Yes Annual vacation

N/A Number of worship services (in addition to vacation and study leave)
for which pastor is provided relief (per year)

Yes Other (Specify: Mobile Phone Allowance)

Part III: Church Characteristics

Circle the number that most closely describes the current congregation characteristics and future goals:

Our congregation...	<u>Currently</u>				<u>Goal</u>			
	Agree		Disagree		Agree		Disagree	
1. Supports the pastor.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
2. Readily shares their gifts with the rest of the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
3. Places a high priority on sound biblical preaching.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
4. Gladly welcomes visitors and new members.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
5. Is involved in local evangelistic ministries.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
6. Is often found living their faith in their communities.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
7. Has a spirit of unity.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
8. Cares about each other.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
9. Looks to its Session for leadership.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
10. Ministers well to members who are hurting.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
11. Uses members' gifts in its worship.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
12. Contains people willing and able to lead the congregation.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
13. Is capable of change when and where appropriate.	<input type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4
14. Is spiritually alive.	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4

15. In what ways does your church participate in ecumenical activities?

We ^{work} partner with several churches in support of their community work. We have several ministry partners and local/global mission partners

16. Describe the strengths of your congregation: *with strong for all ages*

New Hope is committed to "Glorifying God through Discipleship by Living Out the Gospel Together." In addition, we have God-honoring worship, biblical teaching and ~~excellent ministry offering care to those who are hurting/in need~~. Many new members mention the warm caring atmosphere of the church and our pastoral/staff team. We are one of the few evangelical churches in SW Florida to offer a diversity of worship styles with both traditional and contemporary worship.

We are, and have been since inception a Stephen Ministry congregation who, with a strong Deaconate support our pastors in offering care to those hurting and in need.

17. List specific problems with which your congregation struggles:

COVID has created the need for fellowship and a new paradigm of on-line/on campus ministry. A strategy team has been formed to assess where we are, where we would hope to be, and with the goal to create plans to get us there. If we return to full-programming on campus, space will become an immediate need. ~~Leadership development is a challenge for our future.~~

18. List major goals that this congregation has set for itself:

A long-term ~~xx~~ strategy for the mixed on-line and on-campus ministry we will see in the future.

19. Has there ever been disciplinary action taken against a pastor of your congregation?

☐ Yes ☒ No

20. Has there ever been any disciplinary action against an elder or deacon of your congregation?

☐ Yes ☒ No

If you answered "Yes" to either 19 or 20, please explain:

21. Have you completed a mission statement, vision statement and/or a strategic plan for your congregation?

☒ Yes Date: May 2019 ☐ No

If yes, please attach copies.

Part 4: Leadership Expectations

22. What five key characteristics/gifts/skills should a person bring to the position?

- Personally model the life of Christ upon the congregation*
1. ~~Personal commitment to passionately live the Gospel~~
 2. Gifts of teaching and preaching in an intergenerational community
 3. ~~Commitment to work under the elder/pastoral leadership and with our present and future staff~~
 4. Ability to empower and equip our church family to realize the vision of New Hope
 5. Gifts related to offering pastoral care
- of the congregation*

Part 5: Church History

1 What do you consider to be the three most important events in the history of your church?

1. Formation of New Hope in March 2008,
2. Move to this campus in July 2016
3. Attendance increase of 35% in our church since the move to this campus

↓ 1. The first worship of New Hope Church on Easter Sunday, March 2008, coming out of a PC/USA church in a rented, shared-use facility.

2. What do you consider to be the most interesting and challenging event in the life of your church in the last three years?

Adoption of the vision and strategy from our work with Auxano in 2019.

And addressing the issues of COVID

1. List the last three persons in this position: Position: Senior Pastor

<u>Name</u>	<u>Dates of Service</u>	
<u>R. Eddie Spencer</u>	<u>2013</u>	<u>to 2020</u>
<u>William Stephens</u>	<u>2008</u>	<u>to 2011</u>
		<u>to</u>

2. Other significant factors about our church not covered in previous questions:

This church family has a very generous heart and deeply felt spirituality. From a shared use, rented facility with no pledged giving, we supported staff, purchased and paid off land for our own campus.

In the course of time, the congregation raised more funds than were ^{expected or} needed to build our sanctuary and the planned Christian Education (CE) building. Consequently, the CE building was expanded even before construction began.

Currently the \$2 Million mortgage has been paid down to less than \$200,000 in anticipation of providing for our growth. COVID has paused that planning as we seek to better plan, post COVID.

Clerk of Session

Chair, Search Committee

Date: _____

Date: _____

EPC Church Information Form 2018

Minutes for Mission Council Meeting December 14, 2020

Members Present: Bill Ashton, Art Hunkins, Bonnie Hunkins, Jim LaRue, Jim Mayer, Elly Schreiber, Ken Seim, and Jordan Varble

Members Absent: Pam LaRiviere and Veronica Towe

The opening devotional on Chapter 9 of "Across the Street and Around the World" and prayer was led by Jordan Varble.

A motion was made by Jim LaRue, seconded by Elly Schreiber and unanimously passed to approve the November Minutes.

Old Business:

- Ken Seim reviewed the Mission Council Monthly Financial Report.
- Jim LaRue reported that he took gifts to the children of the farm people in Immokolee and they were well received.
- Ken Seim and Jim Mayer reported on latest meeting at We Care about building dorm and showers which is moving forward, but there is still a lot to be done before building can begin.

New Business:

- Twenty hams have been donated so far for We Care.
- Liaison contacts were reported on by various council members.
- Jim Mayer presented a request from Samaritan Health & Wellness, which is expanding, for a donation.
- Ken Seim's meeting with Colonial was canceled, but the next prayer meeting at the school is on the 12/17 at 6:15 am for anyone interested in attending.
- There was a discussion about how to more actively communicate with the congregation.
- A motion was made by Jim LaRue, seconded by Art Hunkins and unanimously passed to give Young Life \$2,000 to help with financial shortages, Operation Christmas Child \$2,500 to build 100 boxes online and Samaritan Health & Wellness \$1,000 for their expansion program
- A motion was made by Jim LaRue, seconded by Jordan Varble and unanimously passed to purchase \$800 in gift cards for Christmas.
- The following people for get information on the following for the January meeting:
 - Bonnie will get cost for the Griffiths' camps in the fall of 2021.
 - Elly will get more information on the needs of Virgil Tanner of CrossWorld.
 - Art will look at special needs of EPC World Outreach missionaries.
 - Jim Mayer will check with Elena Campbell on her needs.

Next meeting will be held on Monday, January 11, 2021 at 7:00 pm. The devotional and prayer leader will be Elly.

The meeting was closed in prayer by Elly at 8:30 pm.

Respectfully submitted,

Bonnie Hunkins

Children's Ministry Report January 2021

Children's Pastor's Conference – January 12-14 – The International Network of Children's Ministry hosted a virtual conference with the theme "Living Evidence." The premise is that each of us is evidence of Christ's work to a watching world, particularly to children and youth.

Keynote speakers such as Beth Guckenberger, Jada Edwards, Eugene Cho, Danielle Strickland, and Christine Caine were relatable and instructive. Break outs were available such as "Teaching children a theology of suffering," Leading from your strengths, Special needs ministry, Developing meaningful and influential conversations with your kids, and more. The entire package will be available on demand in 4-6 weeks.

Approximately 10 children's' leaders and staff attended in person or online for all or some of it. Pam Poland did a great job hosting the conference. This was a unique opportunity to equip New Hope's team with very little cost.

Here are notes from speaker, Jada Edwards: *Living a life that is evidence of the light. Sometimes there is no power in us when people need our light. Do we choose our own darkness over His light?*

"Walk by the Spirit and you will not carry out the desire of the flesh." Galatians 5:16

Every day you need to be yielding to the Holy Spirit. The Holy Spirit is never silent. He is always talking. Focus on yielding. The fight is always within us, not against others but in us. Have your heart be aware of your tendencies.

Those who attended were very grateful for the opportunity to enjoy it together.

X-Treme Team – Wednesdays, 6:30-7:30 pm

World Changers on a Mission is this semester's theme. There were 47 elementary kids in attendance on week 1, 37 on week 2.

We learned that missions is the heart of God, watching quality videos from Right Now Media featuring kids different parts of the world. The children love the videos and ask for more. Lessons included learning what it means to share the Gospel (what is the Gospel?), sharing the gospel through community, and worked on developing community in our classes. Pray for God to place a love of missions in our children's hearts.

Mom-Son Amazing Team Challenge – January 31, 2-4 pm – April Lennon is doing a fantastic job organizing this year's event. 15 spots for Mom-Son Teams are left. Volunteers are still needed to run one of the 20 challenges. Contact Debbie to sign up.

Outdoor Movie Night – February 26th – Co-sponsored with MOPS and children's ministry, this family night will feature food trucks and fun from 5:30-6:30 as families arrive. Movie will begin at sunset around 6:30 pm. Movie selection is being finalized.

Food policy during COVID – at present, we are not serving snacks in the building for the protection of our children and leaders. We would like to be able to serve snacks outside of the building between services on Sunday. Our two hour kids (from 9:30-12:15) are getting hungry without snacks. Please grant us permission. Thank you!

January 23, 2021

To: Session

From: Jackie Elliott

RE: Family Ministry

It has been exciting to continue meeting and reconnecting with families and parents of New Hope. I have been meeting people for coffee & lunches as well as meeting others as we have relaunched groups that minister to members, regular attenders and visitors of New Hope.

In addition, I have been working to brainstorm, establish and secure leaders for new interest based CONNECT GROUPS as well as new Small groups. The goal is to offer easy entrance opportunities for people to connect and build relationships with one another at New Hope with the ultimate goal of them growing in their relationships with each other and with Christ. The staff has decided to soft launch these CONNECT groups as details are set and leaders or hosts are ready with a goal of a full church launch following Easter.

This is the new logo that will be used for CONNECT groups:



These are the Family Ministry & CONNECT groups that are up and running at this point including leaders/mentors and average attendance so far:

- Parent Network Sunday School - Jackie Elliott, Brian & Ashley Kelley (20+)
- Restoration Sunday School – Elly Schreiber (11)
- MOMS@Night (1st Tuesday of the Month) – Jackie Elliott, Shelly McGovern (13)
- Momtourage – Wednesday night class – Jackie Elliott, Tiffany Myers, Ashley Kelley (16)
- FIGHT CLUB - Wed. Night Dads Group – Bruce Zylstra, Bill Enslen, Jerry Elliott (15+)
- “Outlet” Lunch Bunch – Small Group for MOPS moms to discuss spiritual questions, family life – Lisa Bloomston (10)
- CAR GUYS – Muscle Car Museum , Punta Gorda, Jan.17 - Jerry Elliott Sun. (3)
- BLAST & CAST (guns & fishing) – Jan.23 – Mark Myers, Trey Myers (12-14)

GROUPS COMING SOON:

- Let’s Create – Watercolor Painting w/ Pam Poland - Mondays 6:30 – 7:30 Feb. 1- March 8.
- Coffee & Community – Jeannie Martin, Jackie Elliott TBA
- New Small Groups, Chris & Gayle Bundschu, Jim & Christine Glatz TBA

I am very thankful for the warm welcome, encouragement and support by New Hope members and staff!

NEW HOPE PRESBYTERIAN PERSONNEL COMMITTEE

The personnel committee met on Monday, January 11, 2021 at 3 pm.

Attending were Bill Enslen, Craig Martin, and Lisa Bloomston

- The resignation of Allen Frees from the personnel committee was accepted unanimously.
- The addition of Lisa Bloomston to the personnel committee was accepted unanimously.
- Craig Martin agreed to write the minutes for the meeting.
- Bill gave a brief overview of what the personnel committee does and how we operate—our primary charge is to aid staff in being successful in their jobs. To aid staff with any obstacles they encounter with their jobs.
- The committee established a monthly meeting which will be the 3rd Monday of each month at 3 pm.
- We discussed timelines that need to be met during the year—with the primary one being starting the personnel budgeting process in September of each year.
- One goal for 2021 is to aid supervisors/directors to be more proactive with staff evaluations.
- During the meeting Zack Unkenholz requested the hiring of Olivia Myers to aid with Wednesday evening as a small group leader. The hiring of Olivia is in the budget for 2021. Zack is going to prepare a job description and will specify hours per week and pay/hour for Olivia.
- Shawn Gearhart had sent an email to Pastor Mike Jones on December 17, 2020 requesting direction on who in the church manages his contract. We discussed with Brad Starner. Brad is managing Shawn's hours with assistance from Michelle.
- There was discussion in regard to NHP's compliance with Florida's minimum wage laws. At the present time we are in compliance. Brad indicated there may be an issue down the road in 2026 as the minimum wage will be \$15 per hour.
- We also discussed a conversation Steve Boutelle had with Bill in regard to [REDACTED]. [REDACTED] felt as if he was being interrogated by the personnel committee in

December when we talked to him. We agreed that we need to stay close to [REDACTED] and support him.

Meeting was adjourned ---next meeting will be Monday, February 15, 2021 at 3 pm

Craig Martin