

**New Hope Presbyterian Church
Stated Meeting of Session
Tuesday, Feb. 23, 2021**

MINUTES

ATTENDANCE

Teaching Elder/Moderator Present: Pastor Mike Jones					
RULING ELDERS:					
Class of 2021		Class of 2022		Class of 2023	
Bill Ashton	A	Steve Boutelle	P	Gayle Bundschu	P
Jeannie Martin	EA	Sheldon Church	Z	Jerry Elliott	P
		Sean Ellis	P	Jim Glatz	P
		Jerry Franz	Z	Duane Higgins	P
		Ken Seim	P	Carolyn Melton	P
		Bill Enslin	P	David Milligan	P
				Kathy Orr	P
				Quorum Present	Yes
P = Present, EA = Excused Absence, A = Absent, Z = Zoom Present					

Others Present: Clerk of Session - Art Hunkins; Treasurer - Chuck Knox; Director of Facilities - Ed Harger; Guests - Bob Welsh, David Carpenter

Actions taken on the Agenda and its attachments (copies appended) as follows:

- 1. Opening Prayer** - David Milligan
- 2. Clerk of Session Report** - Art Hunkins
 - A. Letter from EPC Stated Clerk sent was for information only. No action required from Session.
 - B. **MSC (Jim G/Kathy O/Unanimous)** to accept the Minutes of the Jan. 26th minutes as written and the January Membership Statistical and Membership Removal Reports.
 - C. Report from commissions attending Feb. 20th Presbytery meeting. Gayle Bundschu, Duane Higgins, Art Hunkins and Kathy Orr in addition to Pastor Mike Jones attended the Jan. 20th meeting via zoom. Art H encouraged all elders to participate in Presbytery meetings at some time during their tenure and mentioned the upcoming Presbytery meeting in May at First Presbyterian in Orlando and the General Assembly meeting in Memphis June 22-25. Each can be attended by zoom.

3. The Moderator recommended Gayle Bundschu as Clerk of Session beginning with the March 23rd meeting. There being no others recommended and no motion needed, the vote to elect Gayle as Clerk succeeding Art Hunkins was unanimous.

4. Finance Committee Report: In addition to the reports sent with the Agenda, Sheldon C also presented and described a report of the running average of giving based on segments of giving levels and stated it suggested the 2020 giving was sustained by an increase in the higher per giving unit level. Chuck K added that the differences from month to month shown were a reflection of our “normal seasonal pattern”. These reports are also appended.

5. Personnel Committee Status Report : Bill E reported that the committee had met on several occasions, both in regular called and special meetings to handle its work and he also had a motion to present to Session which would amend the Revised Elder’s Handbook to be considered later in this meeting. A copy of his report including the motion is appended. Because the motion came from a committee, no second was needed and the motion was unanimously carried.

6. Search Committee for Director of Youth Ministries Report : Committee Chair Steve B reported the committee members are: Michelle Myers, Jon Witenko, Ashely Kelley. Catherine Dotson will attend the meetings as a non-voting advisor. The committee has worked on a job description, created a posting on the EPC website, has two other job portals postings pending, and has started receiving applications. Duane Higgins led in prayer for the work of this committee, for all those working with our youth, and for our youth.

7. Revised NHP Constitution and By-Laws and Elder’s Handbook: Art reported that he had emailed all Session members copies of the latest revisions of these documents. The Session reviewed the Constitution and By-laws page by page and made some changes.

By MSC (Jerry F/Carolyn M/Unanimous) to have Art incorporate the changes made, distribute to Session the adopted document, and provide it to the church office for use in the distribution to the congregation for its review and adoption.

By MSC (Kathy O/Jerry E/Unanimous) to call a congregational meeting, with proper notices, for information, review and discussion of the revised document to be held on March 14th at 10:30 AM in Room 212, and with a following congregational called meeting to fill a vacant elder seat for the remaining portion of a one year term and to adopt the proposed revised NHP Constitution and By-Laws. More information may also be provided in a “FAQ” format on the church website in the period between the first meeting and the second.

By MSC (Bill E/Carolyn M/Unanimous) to table the discussion of the Handbook for Elders until the next meeting, and include the change adopted above as proposed by the Personnel Committee (see Personnel Report appended).

8. Old Business - Ministerial Scholarship Fund Policy/Procedure: Art H described the document as sent with the Agenda and, after discussion and some changes made, was

By MSC (Ken S/Jim G/unanimous) to adopt the policy/procedure as amended. Art will promulgate the amended and adopted document to all Session members and to the Scholarship Committee.

9. New Business:

By MSC (Bill E/GayleB/Unanimous) thanked and commended Art Hunkins for his years of work as Clerk of Session. He was recognized and applauded by all present for his dedication and excellent work for our church.

10. Report of the Facilities Director: Ed Harger reported that the application for the permit for the porch covering outside room 212 is still pending with the city and that the sanctuary right side screen projector is failing. He is looking for, but does not yet have, a proposal for a replacement.

There being no further business to come before the meeting, the same was, adjourned in prayer by Sean E at 8:26.

Signed by:

Pastor Mike Jones, Moderator

Art Hunkins, Clerk of Session

Gayle Bundschu, Drafter