



**STATED MEETING OF SESSION**  
**New Hope Presbyterian Church (EPC)**  
**Tuesday, March 23, 2021**  
**(Combined In-person and Zoom meeting)**

## MINUTES

Teaching Elder (Moderator) & Active Ruling Elders:			Pastor Mike Jones	P	
Class of 2021		Class of 2022		Class of 2023	
Bill Ashton	Z	Steve Boutelle	P	Gayle Bundschu	P
Jeannie Martin	P	Sheldon Church	Z	Jerry Elliot	P
		Sean Ellis	P	Jim Glatz	P
		Jerry Franz	P	Duane Higgins	A
		Ken Seim	P	Carolyn Melton	P
		Bill Enslen	P	David Milligan	EA
				Kathy Orr	P
P=In-person; Z=Zoom; EA= Excused Absence; A=Absent				Quorum	Yes

Also Present: Treasurer – Chuck Knox (by Zoom); Facilities Director – Ed Harger; Invited guests – Art Hunkins, David Carpenter and Bob Welsh

- 1) Opening Prayer: Bill E. The meeting was called to order at 6 PM.
- 2) Executive Session – Separate minutes. Closed session.
- 3) Clerk of Session Report:
  - (a) **MSC (Jim G/Jerry F/Unanimous)** accepted as written the Minutes of the Feb. 23 Stated Session Meeting (see attached).
  - (b) RptMS01, Rpt09G & Rpt09H – Membership Statistical Reports for February (see attached) Postponed action on Rpt09H. TE Mike will propose a process for removals listed on Rpt09H at the April meeting.
  - (c) Change in filing Session Minutes by Clerk (see attached) to be implemented by Clerk immediately and added to Elder Handbook revision to be considered after new By-laws are adopted.
  - (d) New members were accepted on 3/21 but their information was not yet available and will be provided at the April meeting.
  - (e) Notes on Constitution & By-Laws Information Meeting, March 14, 2021 (see attached) were also promulgated to the Congregation in the Friday 3/19 E-news.
  - (f) Correspondence – acknowledged receipt of Elder Al Frees letter of resignation.
- 4) Standing Committee Reports
  - (a) Finance Committee Report (Chuck K/Sheldon C): (see attached) Chuck noted some items including that the mortgage balance is down since the February report to below \$125, 000 and normal principal monthly payments indicate it will be paid off this year even without additional gifts.
  - (b) Personnel Committee Report (Bill E): (see attached)

- (i) Session also acknowledged the prior authorization of a “love gift” to Pastor Eddie Spenser in an amount equal to 8 month’s cost of his family’s health insurance, one month for each of his 8 years of service to the church.
- 5) Property Council Report and Request – Facilities Director Ed Harger
- (a) Ed reported the Property Council is working to spruce up for spring and is preparing for plantings by the new CE building sidewalk. He also made two requests, explained the need for replacement of the 2 front screen projectors in the Sanctuary and announced the City’s approval of the building permit for the 72’ x 20’ metal canopy structure outside Room 212, previously approved by Session to go through permitting. The design and permit fee of \$2,500 is now due, however the contractor Session’s “dollar rule” requiring requests for expenditures outside of approved budget be accompanied by how funding is to be provided and which line item(s) in the budget would be affected was not provided. Therefore, after discussion,
  - (b) **MSC (Jerry E/Kathy P/Unanimous)** Session is willing to pursue the upgrade of the 2 front screen projectors as proposed by Creative Sound & Lighting at a total cost of \$21,985.37, but since the “dollar rule” was not followed, requested the Finance Committee propose how to fund this at the April Session meeting (considering possibly financing options) and where in the budget it will be expensed. Ed will also provide warranty information to Session, and by
  - (c) **MSC (Jeanne M/Ken S/Unanimous)** Session referred to the Finance Committee for the April meeting if the funding of the \$32,500 balance needed to construct the proposed canopy structure can be accomplished.
- 6) Unfinished Business:
- (a) Ministerial Scholarship Fund Policy/Procedure adopted at February Meeting (see attached). Moderator recommendation of appointees to be approved by Session postponed until the Deacons recommend an appointee.
  - (b) **MSC (Steve B/Jim G/ Unanimous)** approved the agenda for the called Congregation Meeting on April 11<sup>th</sup> to be one item of business: Congregation adoption of the Session approved and promulgated “Constitution and By-Laws”.
  - (c) Elder Handbook Revision – adoption with Personnel Committee change postponed until first meeting after proposed Constitution & By-Laws are approved by the congregation.
- 7) New Business
- (a) **MSC (Kathy O/Bill E/Unanimous)** confirmed the email approval adding Dr. Tom Hawkes as a guest speaker on April 18<sup>th</sup>
  - (b) Commissioners for next Presbytery and General Assembly meetings are TE Mike J and:
    - (i) May 14 -15 Presbytery: Dave C, Sheldon C, Bob W, Gayle B
    - (ii) June 22-25 General Assembly: Jeannie M, Kathy O, Bill E, Bob W
  - (c) **MSC (Jerry E/Carolyn M/Unanimous)** authorized Communion to be served to the congregation at the Maundy Thursday service on April 1<sup>st</sup> instead of at the 1<sup>st</sup> Sunday in April, being Easter Sunday.
  - (d) Elders led in prayer for our each of our services during the Easter and Holy week schedule (Jerry F), Seder (Dave C), Maundy Thursday (Carolyn M), Good Friday (Kathy O), Sunrise and the other Sunday services (Bill E)

(e) **MSC (Bill E/Kathy O/Unanimous)** authorized baptism for the grandchild of a member on Saturday, April 3<sup>rd</sup>, in the Sanctuary, by Pastor Mike and for the immersion baptisms for some of the 2021 confirmands at the Witenko's pool at a date and time to be determined. Ruling elders will be in attendance at both.

- 8) Search Committee Reports
  - (a) Senior Pastor Search Committee (See attached)
  - (b) Dir of Youth Ministries Committee (Steve B) – No report this month
  
- 9) Other Reports – Council/Ministries Minutes & Reports (see attached)
  - (a) Deacon's Minutes: January
  - (b) Youth and Student Ministries: Zack Unkenholz
  - (c) Children Ministries: Debbie Norris
  - (d) Early Childhood Ministries: Pam Poland – No report this month
  - (e) Mission/Outreach Council Minutes: February (Ken S)
  - (f) Family Ministries: Jackie Elliot
  
- 10) Closing Prayer: Jerry E
  
- 11) **MSC (Jim G/Jeanne M/Unanimous)** to adjourn the meeting at 8:00 PM.

Signed by:

Pastor Mike Jones, Moderator

Gayle Bundschu, Clerk of Session