



**STATED MEETING OF SESSION**  
**New Hope Presbyterian Church (EPC)**  
**Tuesday, May 25, 2021**  
**(Combined In-person and Zoom meeting)**

**Minutes**

Teaching Elder (Moderator) & Active Ruling Elders:		TE	Pastor Mike Jones	P	
Class of 2021		Class of 2022		Class of 2023	
Bill Ashton	Z	Steve Boutelle	P	Gayle Bundschu	P
Jeannie Martin	P	Sheldon Church	P	Jerry Elliot	P
Dave Carpenter	P	Sean Ellis	P	Jim Glatz	P
		Jerry Franz	P	Duane Higgins	Z
		Ken Seim	P	Carolyn Melton	P
		Bill Enslin	P	David Milligan	P
				Kathy Orr	P
P=In-person; Z=Zoom; EA= Excused Absence; A=Absent			Quorum	Y	

Present: Treasurer Chuck Knox; Guests: Bob Welsh; Senior Pastor Search Committee Chairman Ken Walker; and EPC Assistant Stated Clerk Dr. Jerry lamurri

- 1) Convened in Room 206 at 6:00 P.M. Opening prayer: Ken Seim
- 2) Standing Committee Reports
  - (a) Finance Committee Report (Chuck K/Sheldon C): (see attached)
    - (i) Treasurer reported that the building mortgage is scheduled to be paid off in September this year.
    - (ii) **MSC (Jerry E/Carolyn M/U) to ask deacons to plan a Mortgage Burning Ceremony.**
  - (b) Personnel Committee Report (Bill Enslin): (see attached)
- 3) Clerk of Session Report:
  - (a) Omnibus MSC (Ken S/Jim G/U) accepting the Minutes of the April 27th Stated Session Meeting as written (see attached), and
  - (b) Accepting the Memorandum of the 5/5/21 email motion and vote regarding the canopy structure as written (see attached), and
  - (c) Accepting the Minutes of the May 17<sup>th</sup> Called Meeting regarding the COVID policy (see attached) as written
  - (d) RptMS01, Rpt09G & Rpt09H – Membership Statistical Reports for April (see attached)
- 4) Moderator Pastor Mike reported that he, Bob W and Bill E had attended the May Presbytery meeting. The highlights being the examination of a USAF Chaplain Candidate who will be stationed initially in Japan, and that the host church provided a great BBQ dinner. The next meeting will be in Orlando, and he encouraged other elders to attend.
- 5) Unfinished Business
  - (a) Elder Handbook Revision – Postponed pending several additions.
    - (i) Membership Roll Task Force Report – David M., Jim G – working, no report this month

6) Search Committee Reports

- (a) Director of Youth Ministries Committee (Steve B): (see attached) Steve also distributed a letter from Zack Unkenholz (see attached) and reported that the Youth Council has plans to handle the planned summer youth activities.
- (b) Senior Pastor Search Committee: Ken Walker read his Committee Report and his Personal Report to Session (copy attached). At the end of Ken's reading, Bill Enslin, as Chairman of Personnel, distributed a written motion with a proposed job description (copy attached). Ken also distributed a document "The Case for a Transitional Pastor" by Bob Stauffer (copy attached). Since the motion came from a committee, it did not need a 2<sup>nd</sup> for discussion. Discussion and an amendment to that motion was made and then withdrawn following more discussion. Dr. Jerry lamurri answered many questions during these discussions and advised Session that it is a common practice to use an interim or transitional (interim being an older term for the same role) pastor for the period between senior pastors. He also stated to Session that the EPC did not dictate a job description to either, it is completely up to Session. Based on the Personnel Committee motion and the wording of the last paragraph of Ken's "Personal Report", the following revised motion proposed by Steve B and accepted as an amendment by Bill E, was approved unanimously:

**That Session authorize the employment of a transitional pastor on a part-time consultant contract basis, and Session appoint a committee composed of the chairman of the personnel committee, the chairman of the pastor search committee and Pastor Mike Jones to recommend to Session a job description and a hiring process no later than the June Stated Session meeting.**

It was also agreed that the congregation will be informed of this decision in the E-news and announced by Pastor Mike, Search Committee Chair Ken Walker and Elder Jerry Elliott on Sunday, May 30<sup>th</sup>, at both worship services.

7) Other Reports – Council/Ministries Minutes & Reports

- (a) Property Council: David M reported that the COVID policy amended by Session on 5/17/21 has been printed for display around the campus
- a) **M/S/U (David C/Sheldon C.) that Session approved opening all campus drinking fountains**
- (b) Deacons: Approved 3/22/21 Minutes attached
- (c) Youth and Student Ministries: See Steve B report above
- (d) Children Ministries: Debbie Norris - Report attached
- (e) Early Childhood Ministries: Pam Poland - Report attached
- (f) Mission/Outreach Council: Approved 3/8/21 Minutes attached
- (g) Family Ministries: Jackie Elliot – No report this month

- 8) **New Business – Prayer requested by Gayle B for our June VBS children attending and some current staffing needs, and Carolyn M requested Elders attend the monthly Prayer Meetings hosted by Jim Mayer on the 3<sup>rd</sup> Saturday of each month from 10 to 11:30 AM.**
  
- 9) **Closing Prayer: Dr. Jerry lamurri**

**Signed by:**  
**Pastor Mike Jones, Moderator**  
**Gayle Bundschu, Clerk of Session**