



**STATED MEETING OF SESSION**  
**New Hope Presbyterian Church (EPC)**  
**Tuesday, August 24, 2021**  
**(Combined In-person and Zoom meeting)**

### Minutes

Teaching Elder (Moderator) & Active Ruling Elders:		TE	Pastor Mike Jones	P	
Class of 2021		Class of 2022		Class of 2023	
Bill Ashton	A	Steve Boutelle	P	Gayle Bundschu	P
Jeannie Martin	P	Sheldon Church	Z	Jerry Elliot	P
Dave Carpenter	P	Sean Ellis	A	Jim Glatz	Z
		Jerry Franz	P	Duane Higgins	Z
		Ken Seim	P	Carolyn Melton	P
		Bill Enslen	P	David Milligan	Z
				Kathy Orr	EA
P=In-person; Z=Zoom; EA= Excused Absence; A=Absent			Quorum	Y	

Also Present: Treasurer – Chuck Knox; Staff: Ed Harger, Facilities Manager

- 1) Convened in Room 206 at 6:00 PM with prayer by Carolyn M and devotion by Jerry F
- 2) **MSC (Ken S/Steve B/Unanimous)** approved the Minutes of the June 29<sup>th</sup> Stated Session Meeting and the Minutes of the Aug. 10<sup>th</sup> Called Session Informational Meeting (See attached)
- 3) **Pastor’s Report** - See attached written report. Actions taken on report:
  - Item 4) Nominating Committee** **MSC (Ken S/Jeannie M/Unanimous)** approved Moderator’s recommendation to select David C (Chairman) and Bill E (Vice Chairman) for the Nominating Committee for the Class of 2024 Church Officers. In addition, the Session members will work to propose 2 Deacons (either active or inactive), and one lay member for the committee. Session will, by email, approve a slate of 5 people before the September Stated Meeting, which will be presented at a congregational meeting to be set according to our By-Laws. Three additional committee members may be added from the floor by church members, for a possible total of 8 Nominating Committee Members.
  - Item 5) Thankquet** **MS (Jerry E/Carolyn M)** to host a “Thankquet” for all Deacons and volunteers in February 2022, with the Elders serving the Deacons and volunteers. After discussion, and upon a subsequent **MSC (Ken S/Jerry E/Unanimous)** Session postponed voting on the prior motion until the September meeting to determine from staff the possible number of volunteers and who shall be included and estimated cost.
  - Item 11) Christmas Plans** **MSC (Carolyn M/Jerry E/Unanimous)** approved one Worship Service on Sunday, Dec. 26, 2021, at 10:00 A.M., with the message to be delivered by Elder Jerry Franz. Adult Sunday School will be at each class’ option, and nursery and children’s classes will be held at that hour.

4) **Clerk of Session Report:**

(a) Correspondence

(i) Letter from Member Ann Anderson 8/2/21 (See attached)

(ii) Letter from Member & Inactive Elder Art Hunkins 7/11/21 (See attached)

**MS (Gayle B/Ken S)** to correct the website and the hallway signage to be consistent with the NHP mission statement “To Glorify God and make disciples by living out the gospel together” as recommended by Art’s letter, but further, by subsequent **MSC (Ken S./Jerry E/Unanimous)** postponed until the September meeting a vote on this motion until the prudence, cost and feasibility of making the changes to the website and the hallway wall can be determined. The clerk will contact the appropriate staff to obtain and provide that information to Session at the September meeting.

(b) RptMS01 & Rpt09 G & H – Membership Statistical Reports for June & July (See attached)

5) **Standing Committee Reports**

(a) **Finance Committee Report** - Chuck K/Sheldon C: (see attached) Chuck added that the current financial position is typical for the summer months and projected a year-end breakeven. Sheldon added that the Committee is working on the next year’s budget and commended the Property Council for their work on needed projected equipment capital reserves recommendations.

(b) **Personnel Committee Report** - Bill E (see attached) The Committee report included a written motion, which did not need a second as it came from a committee, stating “It is a staff benefit that the children of full-time staff members will have the cost of student church sponsored trips paid for in full, and that part-time staff members will have half of the cost of student church sponsored trips paid.” After Bill stated that the costs of the policy would be easily handled within the budget, that motion was approved unanimously.

Not on his written report, Bill added that Personnel has hired church member and Deacon Mark Dillehay, part-time, to assist Jackie Elliott, Interim Student Ministries Director, and again stated this cost would remain within budget.

6) **Unfinished Business**

(a) **Transitional Pastor** – Discussion & revised contract review (attached) postponed from Aug. 10<sup>th</sup> interview. Moderator Pastor Mike stated there were two issues, does Dr. Ben Borsay, as interviewed fit our job description and is the proposed contract acceptable. He added that the contract may be revised slightly by the church treasurer to conform with IRS regulations in how some areas of compensation are handled, either as salary or 1099 income, but would not change the total compensation.

**M/S/(Bill E/Jeanne M)** that Session approve hiring Dr. Ben Borsay as our Transitional Pastor with the contract and job description as proposed.

In discussion, a subsequent **M/S/ (Duane H/Gayle B)** was made to amend the contract Appendix A - Services To Be Performed paragraph A.4. increasing the preaching from “at least 12 times a year” to “18 times a year”. After discussion, this motion failed to pass.

**The original motion was then passed unanimously.**

- (b) **Elder Handbook Revision Review.** Postponed from the prior meeting, the clerk described how the current revision was the work of Church Finance Director Brad Starnier, Pastor Mike Jones and herself attempting to update it with the changes since the new Constitution and By-Laws were adopted and document the observed, yet previously undocumented, Session policies and practices. She requested that the elders again review this version emailed out to all elders and hard copy provided at the meeting for any other needed changes. And upon **M/S/Unanimous (Gayle B/Ken S)** postponed the discussion and action on the revised Elder Handbook until the September meeting.

7) **Other Reports – Council/Ministries Minutes & Reports**

- (a) **Property Council – Ed Harger –** Reported on the status of several maintenance issues and storm damage to the 6 portable tent canopies, 4 of which were destroyed. Also, he stated the permanent canopy structure outside Room 212 is slated to begin construction soon and expected to be completed in September.
- (b) **Deacons:** Approved 5/24/21 Minutes attached
- (c) **Youth and Student Ministries –** “Pastoral update, Aug. 9<sup>th</sup>” and Jackie Elliott report attached. Steve B also reported a “shout out” to Jackie Elliott and Dena Campbell for doing great work with the youth, that the search committee was working with a candidate but not ready to decide and, though it has slowed down, is still getting some application response.
- (d) **Children Ministries:** Debbie Norris – attached
- (e) **Early Childhood Ministries:** Pam Poland – attached
- (f) **Mission/Outreach Council:** 7/12/21 Minutes attached
- (g) **Care Network –** Kathy Orr – Working on putting together training and processes
- (h) **Membership Committee –** David Milligan – No report this month

8) **New Business**

- (a) Ruling elder Commissioners selected for the Oct. 15/16 Presbytery Meeting in Orlando are: Carolyn M, Bill E, Dave C and one more seat is available (TBD). Pastor Mike will be going as TE.
- (b) As requested by the EPC, led by those shown, Session prayed as follows for:
- (i) COVID – Duane H
  - (ii) Fires out west and other extreme weather issues – Carolyn M
  - (iii) Afghanistan – Jeannie M
  - (iv) Haiti – Steve B

- 9) Ken S led the closing prayer, and the meeting was adjourned at 8:10

Signed by:

Pastor Mike Jones, Moderator

Gayle Bundschu, Clerk of Session