

**Pastor Search Committee Meeting
2023-02-07**

Attendance:

Ben Borsay
Tabitha Dillehay
Sarah Harre
David Milligan
Steve Shimp
Steve McKinnon
Meg LaRue
Rodney Woosley

Absent:

None

Approval of Prior Minutes - 2023-01-25

- Approved.
- Dates and days fro NL Moore visit are written in a confusing way.
 - **@Rodney Woosley** will update minutes to clarify the NL Moore visit breakdown.

Review of Action Items from Last Meeting – 2023-01-25

- Survey Questions – Done.
- E-mails checked – Done.
- Church Data Form – Done.
 - **@Steve Shimp** will forward Church Data Form to NL Moore.
- Paper Surveys - Status, questions, and needs.
 - People will have to request them.
 - Church office can handle mailing out if needed.
 - **@Meg LaRue** will handle communication of paper survey office responsibilities to Brad Starnier.
 - **@Meg LaRue** will print a few surveys and leave them at the desk.
 - If paper surveys are completed ahead of time - **@Meg LaRue** and **@Steve Shimp** can work to submit paper surveys manually ahead of the 27th deadline.
- Roll Out - Status, questions, and needs.
 - Tabitha trying to create these paper invites with the QR code.
 - The church does not have a QR code creator.
 - We'll use the same QR code we use for other things and add the survey link to the landing page.
 - We'll put the QR code in the bulletin.
- Class awareness visit volunteers.
 - **@Tabitha Dillehay** will take care of early Sunday awareness visits for classes.
 - Tabitha can do the early classes on Sunday 02/19.
 - Joy – 8 am.
 - New Community – 9:15 am.
 - Parent Network – 9:30 am.
 - Restoration – 9:30 am .
 - **@Meg LaRue** will take care of later Sunday awareness visits for classes.
 - Meg can do the 11 am ones on Sunday.
 - Bereans – 11 am.
 - Living Word – 11 am.
 - **@Ben Borsay** will take care of Wednesday and custom awareness visits for classes.
 - **@Ben** will take care of early week Beth Hoving's early week class.
 - **@Ben** can do the Wednesday classes 02/19.
 - Fight Club.
 - Momtourage.
 - Adult study with Beth Hoving.
 - We do not need to conduct awareness visits for some classes.
 - MOPS do not need to have the announcement.
 - We don't need to do the circles.
 - We don't need to do The Well – they are already active people in the church.
 - Connections class may be over by then.
 - We will not need to do Sew Worthy, Wrapped in Love, Rebekah Circle, Chronic Pain.
- E-News - will we put it in the flyer insert? – yes.
 - David will contact them and confirm Angel and Brad and make sure we'll get something in the one-page flyer - the paragraph that was submitted.
- The church has the information to put in on the 12th and the 19th.
- Contact Shawn directly for any updates to the recent highlights or meeting minutes.
 - Shawn has already posted that the survey is coming out - watch for it.

- We'll keep the recent highlights positioning for our updates.
- Any open questions or comments.
 - Survey Feedback.
 - Survey took Steve a full thirty minutes.
 - Can't prevent someone from doing the survey twice.
 - Can't provide a back button.
 - Every question needs to be answered.
 - We haven't made it clear that the surveys are anonymous.
 - We will communicate that in the email that goes out.
 - Steve will make it clear in his next announcement Feb 12th.
 - Runs through on or before the 26th.
 - We have a day to submit the paper ones manually.
 - **@Group** will take it in the next few days to provide feedback.
 - All Survey questions can be directed to SPSC@newhopefortmyers.org.
 - If someone recommends a senior pastor, recommend them to contact SPSC@newhopefortmyers.org.
 - NHP Personnel Council Analysis 2022-11 needs to go to NL Moore.
 - **@David Milligan** will forward to NHP Personnel Council Analysis 2022-11 **Steve Shimp**.
 - **@Steve Shimp** will forward NHP Personnel Council Analysis 2022-11 to NL Moore.
- NL Moore Focus Groups.
 - Focus Groups – Saturday, March 11th, and Sunday, March 12th.
 - We will leave all focus group timeslots open for registration.
 - They will have a limit and close once full at 30 people.
 - We will communicate it the congregation as a whole - have specific timeslots for them to sign up for one.
 - We will create a sign up and ask Brad to send them to the groups in ELI and everyone else via email.
 - Week of February 26th – we will start communicating the signups.
 - We'll send the invitation for sign up to the groups.
 - Rodney and David need to be part of the session meeting on Saturday to speak to doctrine.
 - **@Dave Milligan** will work to set up the online registration in the same way they do the blood mobile.
 - **@Steve Shimp** will write emails to session and staff to notify them of their timeslots on Saturday, March 11th.
 - Staff Focus Groups on Monday, March 13th.
 - The staff gets interviewed separately.
 - Jamie and Tim can do two per hour.
 - **@Steve Shimp** to confirm with Jamie and Tim how they will handle the time slots for thirteen staff members.
- Next few weeks breakdown.
 - Two weeks' worth of survey.
 - Two weeks' worth of focus group communications.
 - Specific groups like session and staff need to know now.

Site Visit Overview

- Tim will be driving, Jaimie will be flying in.
 - Steve will communicate along the way and ask how much attention they would like from us.
- SPSC instructions - During the weekend, when you're supposed to be there, be there and when you're not supposed to be there, don't be there.
 - They only want us to participate in one focus group.
- Focus Groups on Saturday, March 11th.
 - 9 am – 11:30 am - Assessment Debrief with Staff, Session, Search Team.
 - 12 pm – 2 pm - Candidate profile, governance, leadership, doctrinal positions with Session.
 - 2 pm – 4pm - Introductions, orientation to interview process, search team guidebook, candidate profile with SPSC.
- Focus Groups on Sunday, March 12th.
 - The focus groups last for 50 minutes.
 - Two groups at 8:00 am.
 - One group at 9:30 am.
 - One group at 11:00 am.
 - Two groups at 12:30 pm.
 - Two group at 2:30 pm.
 - Two group at 3:30pm.
 - **@Steve Shimp** will send **@Ben Borsay** a request for focus group rooms for Sunday, March 12th.
 - **@Ben Borsay** will take care of booking focus group rooms for Sunday, March 12th.

Action Items

- **@Rodney Woosley** will update minutes to clarify the NL Moore visit breakdown.
- **@Steve Shimp** will forward Church Data Form to NL Moore.
- **@Meg LaRue** will handle communication of paper survey office responsibilities to Brad Starnier.
- **@Meg LaRue** will print a few surveys and leave them at the desk.
- **@Meg LaRue** and **@Steve Shimp** can work to submit paper surveys manually ahead of the 27th deadline.

- **@Tabitha Dillehay** will take care of early Sunday awareness visits for classes.
- **@Meg LaRue** will take care of later Sunday awareness visits for classes.
- **@Ben Borsay** will take care of Wednesday and custom awareness visits for classes.
- **@Group** will take it in the next few days to provide feedback.
- **@David Milligan** will forward to NHP Personnel Council Analysis 2022-11 **Steve Shimp**.
- **@Steve Shimp** will forward NHP Personnel Council Analysis 2022-11 to NL Moore.
- **@Steve Shimp** to confirm with Jamie and Tim how they will handle the time slots for thirteen staff members.
- **@Steve Shimp** will send **@Ben Borsay** a request for focus group rooms for Sunday, March 12th.
- **@Ben Borsay** will take care of booking focus group rooms for Sunday, March 12th.