

**Pastor Search Committee Meeting  
2023-03-07**

Attendance:

Tabitha Dillehay  
Sarah Harre  
David Milligan  
Steve Shimp  
Steve McKinnon  
Meg LaRue  
Rodney Woosley

Absent:

Ben Borsay

Focus Group Signups

- Signup progress for 03/11 Focus Groups
  - 8 am – Rm 212 - 10
  - 8 am – Rm 216 - 14
  - 9:30 am – Rm 207 - 20
  - 11 am – Rm 212 - 32
  - 12:30 pm – Rm 212 - 31
  - 12:30 pm – Rm 216 - 4
  - 2:30 pm – Rm 212 - 5
  - 2:30 pm – Rm 216 - 0

Review of Action Items from Last Meeting – 2023-01-25

- Consider people that we think should be included and reach out.
- The staff will have 1:1 time, plus two pair groups.
- Should the trustees be at this session meeting?
  - Answer was No.
- @Steve Shimp will connect with Jamie to firm up any last details before the visit.
- Tabitha and Sarah's demographic will likely still sign up more people.
- If we know someone at the church, send the name to Dave.
  - If they're not signed up, Dave might follow up.

NL Moore Site Visit Details

- Lunch is ordered.
- Hardcopies of the survey results are received.
- Came with an email to refrain from circulation, including the committee.
- Hardcopies are printed for the Saturday group.
- Both Tim and Jamie are coming in Friday Night
  - Tim's travel plans are submitted.
  - Don't have Jamie's flight information.
- NL Moore Visitation Weekend
  - The Saturday meetings start at 9 am.
    - The SPSC needs to be here at 8:30 am
    - 9 am - 11:30 am - Debrief Report
    - 12 pm - 2pm - Session only meeting
      - Personnel report should come up in the Session conversation.
    - 2 pm – 4 pm - Meeting with SPSC
      - They're guiding us this is where we're going from here.
      - Come out of that with an idea of a schedule next steps.
        - 90-day timeframe
      - Elders (Rodney and David) have to wear two different hats
    - Then we adjourn at 4pm
    - They wanted to go off on their own for work
  - Sunday morning - Focus Groups and Services
    - NL Moore goes back and works.
  - Monday - Interviews with staff
    - Steve sent staff schedule.
- After the meeting, they'd like to send the report as .PDF
  - Report - is that for the applicants to read about the church?
    - This will be the opportunity description
- As we're working along the way we'll establish this is the calendar we're on

- We'll look at our personal lives to adjust.
- Need to take the EPC process and the NL Moore process and figure out how those are pushed together.
  - Any candidate considering applying - go here.
    - Have NL Moore handling the inputs from the EPC site.
  - **@Sarah Harre** to move applicants forward to Jamie
  - **@Sarah Harre** will ask Jamie how this works to switch everything to NL Moore
    - That includes the job description.
  - **@David Milligan** will take the lead on getting website modified.
    - Reading through the EPC guidelines that we all have to guide us.
    - Compare to NL Moore handbook.
  - If anyone comes to EPC or SPSC, they get funneled through to NL Moore
  - Once Jamie tells us how it looks, it would be simple to switch the funnel.
  - Similarly on our website - pool our job description and profile
  - Substitute with the NL Moore job description and opportunity profile.
  - Congregation should receive job description and opportunity profile.
  - Coordination work to blend technologies.
- Steve will do a Sunday report to the congregation after the NL Moore about the schedule for next steps once it's established.
  - Evidence based leadership guide from NL Moore will be the backbone of reports to describe where we're at in the process.
- Next SPSC meeting – 03/15
- **@Steve Shimp** will reiterate the schedule this week on Friday for Session and Staff for the Saturday, Sunday, Monday schedule
- **@David Milligan** will send out a focus group by group email on Friday about the schedule
- **@Sarah Harre** will check the verbiage for Friday newsletter to allow late focus group signups
- SPSC will meet without Steve Tuesday, April 4th
  - Steve Shimp has a scheduling conflict.
  - Steve will send anything we need to discuss without him.
  - We may consider meeting without Steve.
  - Sarah may have a conflict on the 19th.

#### Action Items

- **@Steve Shimp** will connect with Jamie to firm up any last details before the visit.
- **@Sarah Harre** to move applicants forward to Jamie
- **@Sarah Harre** will ask Jamie how this works to switch everything to NL Moore.
- **@David Milligan** will take the lead on getting website modified.
- **@Steve Shimp** will reiterate the schedule this week on Friday for Session and Staff for the Saturday, Sunday, Monday schedule
- **@David Milligan** will send out a focus group by group email on Friday about the schedule
- **@Sarah Harre** will check the verbiage for Friday newsletter to allow late focus group signups