

STATED MEETING OF SESSION

New Hope Presbyterian Church
August 27, 2024
6:00 p.m.



Our mission: To glorify God and make disciples by living out the gospel together.

Teaching Elders					
Pastor Sheldon MacGillivray - Moderator					
Active Ruling Elders					
Class of 2024		Class of 2025		Class of 2026	
Sandy Knipe	P	Candy Engelman	P	Bill Ashworth	P
Mark Myers	P	Jim LaRue	P	Bill Enslen	P
Rodney Woosley	P	Jon Witenko	P	Zane McMinn	P
Scott Connell	P			Tiffany Myers	P
				Rob Watkins	P
P=In Person; Z=via Zoom; EA=Excused Absence; =Absent				Quorum:	yes
Others					
Signe Pagel – Clerk of Session;					
Guest – Jim Mayer					

MINUTES

1. Call to order at 6:00 p.m. with opening prayer by Pastor Sheldon.
2. Recognition of guests
3. Clerk of Session Report – Signe Pagel
 - a. Motion: LaRue/Engelman/U -- to approve the Minutes of the June 25 Stated Session meeting.
 - b. Items for **July** recorded for EPC submission:
 - i. Lord’s Supper – celebrated on July 1 at each worship service
 - ii. Ordination/installation of new deacons/elders – 0
 - iii. New members – 0
 - iv. Dismissal/deletions from membership – 0
 - v. Deaths/births/adoptions/marriages/baptisms – 1 death (Bill Riggs)
 - vi. Congregational meetings – 0

4. Finance Committee Report –Scott Connell – Connell referred the elders to his written report that was distributed with the agenda. He noted giving is down by about 2%, but expenses are down as well – by about 8% -- so the overall finances are in good shape.
5. Membership Committee Report – Jim LaRue – No report
6. Shepherding Committee Report – Bill Enslin – No report
7. Student & Family Ministries Committee – Jon Witenko – Common Ground for students has started again on Wednesday evenings. Caedence will be here on Wednesdays and Sundays to help. We are reopening the search for a director of youth ministry.
8. Personnel Committee Report – Candy Engelman
 - a. Director of Finance, Brad Starner, is leaving New Hope the end of this week (moving to Tennessee) and Flo Antuono has moved from her previous P-T position as Executive Director of Operations to the position of Director of Finance. She believes this job also should be P-T. At the first of the year, we will evaluate whether the part-time status is working effectively. It is the Personnel Committee’s recommendation that she receive an increase in pay of \$1,000 per month in the meantime.
 - b. Enslin suggested an audit of the church finances be undertaken as soon as feasible, noting that it has been quite a while since that was done. Pr. Sheldon commented that his research shows an audit by an accounting firm can cost \$20,000, and he would like to find a more economical resource. Pr. Sheldon will discuss the audit topic with Connell of Finance, director of Finance Antuono, and treasurer Chuck Knox and will report back to Session. The earliest appropriate time for an audit would be at the close of the 2024 fiscal year.
 - c. Pr. Sheldon noted that the five staff members who previously reported to Antuono (when she was Executive Director of Operations) now report to him. The Organizational Chart is being redone.
 - d. Engelman stated that the Employee Handbook will go through a revision process, and Antuono will be instrumental in that process, as her new job will also include HR administration.
 - e. On the topic of staff resignations, Pr. Sheldon has created a Resignation Agreement which will be presented for signature to anyone who resigns from their position at New Hope. Among the terms in the agreement are such items as acknowledging the need for, and agreement to, holding all information in confidence that one was privy to while in the employ of New Hope and that, if there is any future disagreement with New Hope, a Biblical means of resolution

will be used. Witenko suggested that the Agreement be shown to all current employees now (and when a person is hired) so they are aware of what will be expected when they leave the employ of New Hope. Elders were supportive of such an agreement and encouraged adoption of Witenko's suggestion.

9. Motion: LaRue/Engelman/U – to convene an Executive Session for purposes of hearing the Moderator's report. The Executive Session began at 6:42 p.m.
10. The Stated Meeting of Session reconvened at 8:20 p.m.
11. Unfinished Business -- None
12. New Business – Pr. Sheldon noted that the 2025 budgeting process has begun. It is his intent that the 2025 budget will be presented to Session at its November meeting and that Session would vote at a meeting in December to be called specifically for that purpose (as a December Stated Session Meeting is not scheduled).
13. Motion: LaRue/Witenko/U – to adjourn the meeting of Session. The meeting was adjourned at 8:35 p.m. and Pr. Sheldon closed in prayer.

Submitted by:

Pastor Sheldon MacGillivray, Moderator

Signe Pagel, Clerk of Session